

# Cub Scout



# Pack 727

**Saddleback District  
Orange County Council**

## **Pack Operational Manual**

**9 February 2008**

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NOTE: The content for this manual was compiled from the Boy Scouts of America web site, the Orange County Boy Scouts of America web site, and existing Pack 727 documents.

## Pack Operational Manual

The purpose of this manual is to provide a guiding document to aid in the administration of Pack 727. The Pack Operational Manual will be published on the Pack web site for easy reference. Recommended changes to this manual will be presented to the Pack Committee. The Pack Committee will review recommendations during the scheduled meetings. If changes are approved by the Committee they will be immediately incorporated within the manual.

## Federal Charter

That the purpose of this corporation shall be to promote, through organization and cooperation with other agencies, the ability of boys to do things for themselves and others, to train them in Scoutcraft, and to teach them patriotism, courage, self-reliance, and kindred virtues, using the methods which are now in common use by Boy Scouts.

Sec. 3, federal charter, Boy Scouts of America  
June 15, 1916, by the United States Congress

## Pack Organizational Policies

### ***Purpose***

The purpose of the Boy Scouts of America, incorporated on February 8, 1910, and chartered by Congress in 1916, is to provide an educational program for young men and women to build character, train in the responsibilities of participating citizenship, and develop personal fitness.

### ***Mission***

The mission of the Boy Scouts of America (BSA) is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

### ***Objective***

The main objective of Cub Scout Pack 727 is to develop and follow the purpose and mission of Scouting. The Pack Program shall be designed as a year-round family program for both boys and parents/guardians.

Leaders, parents and the Chartered Organization shall work together to achieve the following:

-  Influence the development of character and encourage spiritual growth

- ✿ Develop habits and attitudes of good citizenship
- ✿ Encourage good sportsmanship and pride in growing strong in mind and body
- ✿ Improve understanding within the family
- ✿ Strengthen the ability to get along with other boys and respect other people
- ✿ Foster a sense of personal achievement by developing new interests and skills
- ✿ Show how to be helpful and do one's best
- ✿ Provide fun and exciting new things to do
- ✿ Prepare the boys to become Boy Scouts

## ***Boy Scouts of American Policy***

Pack 727 shall conform to all policies set forth by the Saddleback District, Orange County Council, and the National Council of the BSA.

## ***Chartered Organization***

Every Cub Scout Pack belongs to an organization having similar interests as the Boy Scouts of America, and is chartered by the BSA to use the Scouting program.

Pack 727's Chartered Organization is the Veterans of Foreign War Post 6024, P.O. Box 4457, Mission Viejo, CA 92690.

A Chartered Organization Representative will act as liaison between the Pack and the organization.

## ***Pack Committee***

The Pack Committee shall consist of adults that are chartered as Committee Members. The Pack Committee is responsible for the administrative function of the Pack. The overall mission of the Pack Committee is to ensure that the Pack has a well rounded Scouting program as outlined by the BSA and the OCBSA.

## ***Pack and Den Structure***

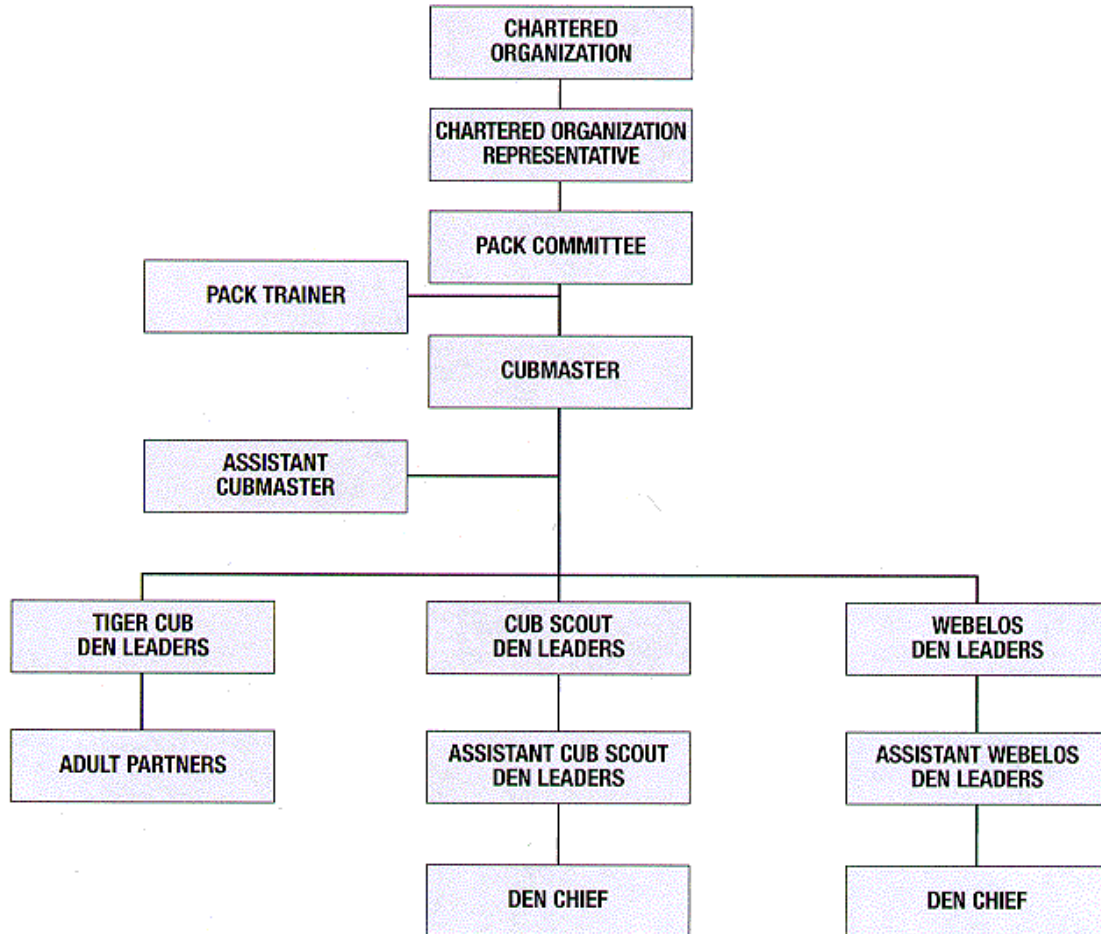
The Pack shall be made up of several dens and Tiger Cub groups. A Pack Committee shall be organized to provide the planning and guidance for the Pack to ensure that it functions properly.

It is the goal of the Pack to not turn any wanting boy away from Scouting. Minimum requirements for a Den are: one Den Leader, one Assistant Den Leader, and one Scout. The recommended maximum number of Scouts in a Den is 13. Den Leaders will be

notified of Scout joining their Den by the Cubmaster. Once a Den reaches the optimum number of Scouts (10 Scouts) any new applicants will be encouraged to start a new Den.

Scouts may, upon discussions between the parents, Den Leaders involved, and the Cubmaster transfer between dens. This should be an exception, but will not be prevented by the Pack Committee if all parties involved agree.

## PACK ORGANIZATION CHART



## ***Meeting Dates and Locations***

### **Pack Meetings**

Scheduled once a month, with location and time established at least two months in advance. Pack Meetings will be conducted once a month and planned around a monthly theme that is led by the Cubmaster with the help of other adult Pack Leaders.

### **Den Meetings**

To be determined by the Den Leader to specify the time and place.  
Recommended to be conducted at least twice a month.

### **Pack Committee Meetings**

Scheduled by the Pack Committee Chairman to meet quarterly at a minimum or as needed.

### **Pack Leader and Parent Meetings**





Scheduled by Cubmaster to meet two weeks prior to scheduled Pack meeting.

### **Annual Program Planning Meeting**

Scheduled by the Pack Committee Chair and to be conducted in August of each year.

## ***Membership Requirements***

Boys desiring to belong to Cub Scout Pack 727 must meet all BSA requirements for Cub Scout membership. The boy's parents must agree to do their best in helping their son gain the most from his Cub Scout experience by:




-  Helping him and taking part in his advancements.
-  Attending Monthly Pack Meetings.
-  Assisting Den and Pack Leaders.
-  Agreeing to abide by the Pack's by-laws and the policies set forth by the Boy Scouts of America.

## **Pack Finances**

All financial records shall be maintained by the Pack's Treasurer.

### **Bank Accounts**

Shall be held at a local Bank or Savings and Loan. All checks for services shall be signed by any one of the following:

-  Treasurer
-  Committee Chair
-  Cubmaster

### **Scout Debit Card**

Used much like an ATM card. The Council Office and the Scout Shop will have access to the Pack account balance and debit payments for supplies, awards, registration for activities, registration and Boy's Life fees. It also allows for deposits of money to the Pack account. This debit card is authorized to be used by only the Committee Chairman, Cubmaster and Awards Chairman only.

### **Den Dues**

Each Cub Scout shall pay his appropriate Den dues to assigned Den Leader. He shall also be expected to pay back dues, where necessary. If the Cub Scout falls behind, the Den Leader shall notify the parents and make arrangements for payment of delinquent dues. Continuous non-payment of dues is just cause for the Pack Committee to drop a boy from the Pack.

### **Registration**

Each boy joining the Pack shall pay the Pack chartering fee that includes the current Boy Scouts of America registration fee, Boys Life magazine subscription fee, OCBSA insurance fee, and Pack 727 dues. Depending on when a boy joins the Pack, these fees could be pro-rated to cover the remaining months of the registration period. The registration period and Scouting year is January to December.

### **Audit**

An audit of the Pack's financial records shall be made whenever there is a change of Pack Treasurer. Such audits shall be handled by the Pack Committee Chairman, Unit Commissioner, Charter Organization Representative, and one Pack Committee Member.

### **Money Earning Projects**

Money earning projects shall be held during the course of the Scouting year in order to balance the Pack's budget. Identifying appropriate projects shall be a function of the Pack Committee and will be in keeping with BSA ideals. All Cub Scouts, Adult Leaders and Committee Members shall assist as required.



**Refunds**

Due to the fluid nature of the scouting year, no refunds of Pack Dues will be available. If a parent wishes to contact the Council for refund of BSA dues, please contact the Committee for more information.

***Notice of Amendments to the Pack Organization Policy***

When amendments to the Pack Organizational Policy are recommended, the Pack Committee must approve prior to implementing, and each Pack Committee member given a copy of the amended document. These will be regularly communicated to all parents through appropriate means.

## Pack Position Descriptions

### ***Committee Chair***



**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Is appointed by the chartered organization and registered as an adult leader of the BSA. Is a person of good character, familiar with organization procedures, with a deep concern for the pack's success. Preferably is a member of the chartered organization, respected in the community, who shows the willingness and ability to be the Cubmaster's chief adviser.

**Responsibilities:** The pack committee chair's job is to

- ✿ Maintain a close relationship with the chartered organization representative, keeping this key person informed of the needs of the pack that must be brought to the attention of the organization or the district.
- ✿ Report to the chartered organization to cultivate harmonious relations.
- ✿ Confer with the Cubmaster on policy matters relating to Cub Scouting and the chartered organization.
- ✿ Supervise pack committee operation by
  1. Calling and presiding at pack leaders' meetings.
  2. Assigning duties to committee members.
  3. Planning for pack charter review, roundup, and reregistration.
  4. Approving bills before payment by the pack treasurer.
- ✿ Conduct the annual pack program planning conference and pack leaders' meetings.
- ✿ Complete pack committee Fast Start Training and Basic Leader Training for the position.
- ✿ Ask the committee to assist with recommendations for Cubmaster, assistant Cubmasters, Tiger Cub den leaders, Cub Scout den leaders, and Webelos den leaders, as needed.
- ✿ Recognize the need for more dens, and see that new dens are formed as needed.
- ✿ Work with the chartered organization representative to provide adequate and safe facilities for pack meetings.

- ✿ Cooperate with the Cubmaster on council-approved money-earning projects so the pack can earn money for materials and equipment.
- ✿ Manage finances through adequate financial records.
- ✿ Maintain adequate pack records and take care of pack property.
- ✿ If the Cubmaster is unable to serve, assume active direction of the pack until a successor is recruited and registered.
- ✿ Appoint a committee member or other registered adult to be responsible for Youth Protection training.
- ✿ Provide a training program for adult family members.
- ✿ Develop and maintain strong pack-troop relationships, sharing with the troop committee the need for graduations into the troop.
- ✿ Work closely with the unit commissioner and other pack and troop leaders in bringing about a smooth transition of Webelos Scouts into the troop.
- ✿ Help bring families together at joint activities for Webelos dens (or packs) and Boy Scout troops.
- ✿ Support the policies of the BSA.

## ***Committee Member***



Every pack is under the supervision of a pack committee. This committee consists of a minimum of three members.

**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Is selected by the chartered organization, and is registered as an adult leader of the BSA. One of these members is designated as pack committee chair.

Obviously, with a committee of three, members must assume responsibility for more areas of service than with a committee of seven or more, where the responsibilities can be divided among the members. Although packs can and do operate with a minimum of three committee members, experience has shown that a larger committee generally ensures a stronger, more stable pack and is better able to perform all the required functions to ensure a successful pack program. It is also a way of involving more pack families in meaningful service to the pack.

**Responsibilities:** Regardless of the size of the pack committee, these responsibilities must be performed:

- ✿ Make recommendations to the chartered organization for final approval of pack leadership.
- ✿ Recruit the Cubmaster and one or more assistant Cubmasters, with the chartered organization's approval.
- ✿ Provide adequate and safe facilities for pack meetings.
- ✿ Coordinate the pack's program and the chartered organization's program through the chartered organization representative.
- ✿ Help with pack charter renewal.
- ✿ Help stimulate the interest of adult family members through proper programming.
- ✿ Supervise finances and equipment.
- ✿ Work closely with the Cubmaster.
- ✿ Ensure that all Tiger Cubs, Cub Scouts, and Webelos Scouts receive a year-round, quality program.
- ✿ Complete pack committee Fast Start Training and Basic Leader Training for the position.
- ✿ Conduct, with the help of the Cubmaster, periodic training for parents and guardians.
- ✿ Cooperate with other Scouting units.

A strong pack committee will have individual members assigned to such areas as record keeping and correspondence, finances, advancement, training, public relations, and membership and reregistration. The pack committee chair decides how the responsibilities should be divided and gives committee members assignments.

### **Secretary**

- ✿ Keep informed of all Cub Scouting literature, materials, records, and forms to help leaders function effectively. Help new den leaders by telling them what resources are available.
- ✿ Acquaint den leaders with the contents of the Pack Record Book so they will know how to supply the information that should be recorded there.
- ✿ Maintain up-to-date information on membership, leadership, attendance, and advancement in the Pack Record Book.
- ✿ Maintain an inventory of pack property.
- ✿ Handle correspondence for the pack. This may include writing letters of appreciation and requests for reservations, or ordering supplies through the local council service center.
- ✿ Keep notes on business conducted at pack leaders' meetings. Record only key items such as things needing follow-up or items for the history of the pack.
- ✿ Notify leaders of pack leaders' meetings and other activities.
- ✿ Provide den leaders with records and forms for meetings.

### **Treasurer**

- ✿ Help the pack committee and Cubmaster establish a sound financial program for the pack with a pack budget plan.
- ✿ Open or maintain a bank account in the pack's name and arrange for all transactions to be signed by any two of the Cubmaster, pack committee chair, secretary, or treasurer.
- ✿ Approve all budget expenditures. Check all disbursements against budget allowances, and pay bills by check. The pack committee chair should approve bills before payment.
- ✿ Collect dues from den leaders at the pack leaders' meeting, preferably in sealed den dues envelopes. Open envelopes in the presence of den leaders. Give receipts for these funds, and deposit the money in the bank account.
- ✿ Keep up-to-date financial records. Enter all income and expenditures under the proper budget item in the finance section of the Pack Record Book. Credit each Cub Scout with payment of dues. From time to time, compare the records with those of the den leaders to make sure they agree. Give leadership in developing a coordinated record-keeping system in the pack.
- ✿ Be responsible for thrift training within the pack. Encourage each den leader to explain the pack financial plan to each boy and his family so that boys will accept responsibility for paying dues and family members will be alert to opportunities for boys to earn dues money and develop habits of thrift.
- ✿ On the request of den leaders, sympathetically counsel with a boy who does not pay dues, determine the reason, and encourage regular payment. If the boy is

- unable to pay, work out a plan with the Cubmaster and pack committee so that the boy can earn dues.
- ✿ Periodically report on the pack's financial condition at the monthly pack leaders' meeting. Make regular monthly reports to the pack committee at the pack leaders' meeting, and report to the chartered organization as often as desirable on the financial condition of the pack.
  - ✿ Provide petty cash needed by leaders. Keep a record of expenditures.
  - ✿ Guide the pack in conducting council-approved pack money-earning projects.

### ***Advancement Chair***

- ✿ Have a working knowledge of the Tiger Cub, Cub Scout, and Webelos Scout advancement plans.
- ✿ Help plan and conduct induction and advancement recognition ceremonies.
- ✿ Arrange for Tiger Cub graduation ceremonies with the Cubmaster and Tiger Cub den leader.
- ✿ Train parents, guardians, and pack committee members in ways to stimulate Tiger Cub, Cub Scout, and Webelos Scout advancement.
- ✿ Arrange for Webelos graduation ceremonies with the Cubmaster, Webelos den leader, and Scoutmaster.
- ✿ Promote the use of Tiger Cub, Cub Scout, and Webelos Scout den advancement charts to record advancement in the den and as an incentive for advancement.
- ✿ Promote the use of den doodles as a stimulus for advancement.
- ✿ Collect den advancement reports at pack leaders' meetings for use when ordering badges and insignia from the local council service center.
- ✿ Promote Boys' Life magazine as an aid to advancement.
- ✿ Help build or obtain advancement equipment for use in making advancement ceremonies more effective.
- ✿ Promote the wearing and proper use of uniform and insignia.

### ***Public Relations Chair***

- ✿ Stimulate pack service projects in the chartered organization, school, and community.
- ✿ Promote family participation in all pack events, such as blue and gold banquets, pack picnics, and other special events.
- ✿ Urge pack participation in appropriate programs of the chartered organization, such as the worship service on Scout Sunday or Scout Sabbath if the organization is a church or synagogue and Cub Scouts are members. Suggest ways of showing interest in the chartered organization's overall program.
- ✿ Publicize and promote pack participation in Scouting Anniversary Week activities.
- ✿ Circulate Tiger Cub, Cub Scout, and Webelos Scout recruiting fliers and leaflets to invite boys to join. Work with the pack committee to promote new membership. Let the people in the neighborhood know that a Cub Scout pack is available.

- ✿ Consider using a monthly or quarterly pack newsletter to inform families of pack plans, guide new parents and guardians in pack policies, and create a feeling of unity among members of the pack family.
- ✿ Provide pack announcements for regular release in the official bulletins, newsletters, Web sites, etc., of your chartered organization.
- ✿ Make use of the news media in publicizing pack events.

### ***Outings/Camping Chair***

While keeping with the OCBSA camping requirements, the Outing/Camping Chair will coordinate with Leaders and Parents the annual Family Camp Out held in the beginning of summer. This position will work with the Cubmaster to obtain volunteers to assist with the outing as needed.

- ✿ Help the Cubmaster plan and arrange for outdoor activities.
- ✿ Arrange for property, fire, and tour permits when required.
- ✿ Locate new picnic areas.
- ✿ Arrange for safe transportation when needed.
- ✿ Plan first aid for emergencies.
- ✿ Help Webelos den leaders plan Webelos overnight campouts. Help arrange for equipment, as needed.
- ✿ Arrange for Safe Swim Defense implementation for all outings involving swimming.
- ✿ Plan outings to help pack and dens qualify for the National Summertime Pack Award.
- ✿ Help inform parents and guardians about opportunities for family camping. Ensure that at least one adult has completed Basic Adult Leader Outdoor Orientation (BALOO) before any pack campout.
- ✿ Help promote day camp and resident camp opportunities.
- ✿ Be aware of BSA health and safety requirements and see that they are implemented.
- ✿ Know and carry out BSA outdoor program policy related to Cub Scouting. Review all activities to ensure that unit leaders comply with BSA policies in the Guide to Safe Scouting.

### ***Membership and Reregistration Chair***

- ✿ Prepare reregistration papers and an annual report to the chartered organization. Secure signatures and registration fees for the coming year.
- ✿ Ask the chartered organization representative to submit a charter application and annual report to the chartered organization for approval.
- ✿ Arrange for periodic uniform inspections with the unit commissioner. At least a month before charter expiration, also arrange for the annual membership inventory, a uniform inspection, and the annual charter review meeting.
- ✿ Help the Cubmaster and chartered organization representative plan and conduct the formal charter presentation.

- ✿ Conduct an annual census of boys in the chartered organization for systematic recruitment. Work with pack committee members to promote recruitment plans.
- ✿ Visit new families in their homes. Review with them the Bobcat requirements and "Parent Guide" in their son's handbook. Emphasize the part that the family plays in their son's advancement. Stress parent/guardian participation at all pack functions and see that new families are introduced and feel welcome at pack meetings.
- ✿ Work with the Cubmaster and pack committee to develop and carry out a plan for year-round membership growth.
- ✿ Work with the Cubmaster and pack committee to see that:
  - eligible Tiger Cubs transition into a Wolf den at the appropriate time.
  - eligible Wolf Cub Scouts or 9-year-old Cub Scouts transition into a Bear den at the appropriate time.
  - eligible Bear Cub Scouts or 10-year-old Cub Scouts transition into a Webelos den at the appropriate time.
- ✿ Webelos Scouts and parents or guardians have a smooth transition into a Boy Scout troop.
- ✿ Work with the Cubmaster in following up on former pack members who are now Boy Scouts and potential den chiefs.
- ✿ Follow up on Cub Scout dropouts to help return them to full, active membership.

### ***Friends of Scouting (FOS) Chair***

Some Councils rely heavily on units to raise Friends of Scouting (FOS) funds. The following functions need to be performed:

- ✿ Build an organization to enroll family members and Cub Scout leaders in FOS.
- ✿ Enroll as a Friend of Scouting.
- ✿ For every five families in the pack, recruit one person as an enroller.
- ✿ Attend an FOS kickoff meeting.
- ✿ Enroll each enroller as a Friend of Scouting.
- ✿ Train enrollers.
- ✿ Conduct report meetings.
- ✿ Follow up until all FOS cards have been accounted for.
- ✿ Give recognition to contributors and enrollers.
- ✿ Work closely with the pack committee on public relations for FOS.



## **Pack Trainer**



The pack trainer's main objective is to have 100 percent of the pack leadership trained in their position responsibilities. New leaders and adult family members should receive orientation within one week of joining the pack. Leaders should receive position-specific training as soon as the training becomes available.

### **Position Qualifications**

The Pack Trainer must meet BSA membership requirements and be at least 21 years of age and be registered with the Boy Scouts of America as a pack trainer.

It is recommended that the Pack Trainer have at least one year of experience in a leadership position in Cub Scouting. Pack Trainers should participate in a Trainer Development Conference.

For new packs and those lacking experienced leaders, an experienced leader may be appointed as pack trainer until the new leaders gain experience.

### **Responsibilities**

The Pack Trainer is responsible for:

- ✿ Remaining current with training material and program updates
- ✿ Conducting orientation of new families
- ✿ Providing Fast Start Training to new leaders. (Fast Start Training can be used as a recruiting tool. The pack trainer should contact the new leader within two or three days to review the information and answer questions. Fast Start Training can be completed by viewing the Fast Start video or DVD or by completing the training on your council's Web site.)
- ✿ Conducting monthly Unit Leadership Enhancements
- ✿ Encouraging pack leaders to attend:
  - Cub Scout Leader Basic Training, which includes New Leader Essentials Training and Cub Scout Leader Specific Training (online or instructor led)
  - Youth Protection Training
  - Roundtable Training Sessions
  - Pow Wow (if conducted in your council)
  - BALOO Training

- Outdoor Leader Skills for Webelos Leaders
- Wood Badge
- ✿ Encouraging Den Chiefs to attend Den Chief Training
- ✿ Maintaining pack training records

### **Position Summary**

Under the direction of the pack committee chairman, the Pack Trainer helps Leaders and parents understand purposes, policies, and procedures of the Cub Scouting program. The Pack Trainer conducts, or facilitates, the training of Leaders and parents in the pack. The Pack Trainer promotes training to help Leaders learn to plan and conduct pack and den meetings and activities. The Pack Trainer orients parents and leaders and guides pack leaders in carrying out their specific position responsibilities.

The Pack Trainer is a registered pack position and is a voting member of the pack committee. Regardless of the size of the pack committee, every pack should have one of its committee members registered as a Pack Trainer.

## ***Chartered Organization Representative***



The chartered organization representative is the direct contact between the pack and the chartered organization. This individual is also the organization's contact with the district committee and the local council. The chartered organization representative may become a member of the district committee and is a voting member of the council. If the chartered organization has more than one unit, one representative serves them all.

**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Is a member of the chartered organization other than the unit leader or assistant unit leader. Is appointed by the chartered organization to serve as its official Scouting representative and is registered as an adult leader of the BSA.

**Responsibilities:** The Chartered Organization Representative's responsibilities are to

- ✿ Help select the right leadership for the unit.
- ✿ Encourage unit leaders and committee members to take training.
- ✿ Promote well-planned unit programs.
- ✿ Serve as a liaison between the units and the organization.
- ✿ Organize enough units.
- ✿ Promote the recruiting of new members.
- ✿ See that boys transition from unit to unit.
- ✿ Help with the charter renewal.
- ✿ Suggest Good Turns for the organization.
- ✿ Encourage the unit committee to hold meetings.
- ✿ Cultivate organization leaders.
- ✿ Encourage outdoor program activities.
- ✿ Emphasize advancement and recognition.
- ✿ Utilize district help and promote the use of district personnel and materials.
- ✿ Use approved unit finance policies.
- ✿ Encourage recognition of leaders.
- ✿ Cultivate resources to support the organization.

Represent the organization at the council level.

## ***PackTracks Editor/Publisher (Program Suspended)***

The PackTracks is the Pack's newsletter that is published monthly. Content should include pertinent information to aid the Pack in its mission, but is not limited to: meeting schedules; Scout Birthdays; awards received by Scouts and/or Pack; any information deemed suitable by the Pack Leaders. The Editor and Publisher of the newsletter shall assemble information in a logical and easy to read format. The newsletter shall be published no later than one week after the Pack meeting. Mailing of the newsletter will be conducted as directed by the Pack Committee.

## ***Membership Chair***

The Pack Membership Chair plays a vital role in the successful administration of the Pack recruitment and recharter efforts. This position is responsible for collecting and reviewing all applications to join Cub Scouts within Pack 727 throughout the year as well as during recruitment activities and annual Pack renewal. All applications will be forwarded to the Pack Committee Chair for signature and approval as needed. Monies collected via the application process will be forwarded to the Pack Treasurer as needed.

## ***Awards/Advancement Chair***

The Awards/Advancement Chair is responsible for tracking, purchasing, and distributing awards that have submitted via the Den Leaders. Den Leaders should submit awards nomination no later than the 1<sup>st</sup> Monday of each month. The Awards/Advancement Chair will compile inputs, purchase awards, and make them available for either pick up by Den Leaders at the following Pack meeting or for awarding at the following Pack meeting as outlined by the Cubmaster. Compiled awards list will be provided to the PackTracks Editor for noting in the current Pack newsletter. Awards/Advancement Chair will also update PackMaster to ensure Pack records are current.

## ***Local Tour Coordinator***

The Local Tour Coordinator will be the single point of contact within the Pack for Leaders to turn to for Council tour requirements. The Local Tour Coordinator will ensure that current documents and information is given to the Pack Web Master for distribution on the Pack web site.

## ***Quartermaster***

The Pack Quartermaster is responsible for the management, inventory, and organization of the Pack storage unit. The Quartermaster is also responsible for the general function and upkeep of all items within the storage unit. The Quartermaster will create a program for checking out and returning of items with the Quartermaster's responsibilities.

## ***Webmaster***

The Pack Webmaster is the responsible for the creation, editing, and upkeep of the official Pack website.

## ***Class “B” Uniform Chair***

The Class “B” Uniform Chair will be responsible for the inventory and sales of the official Pack 727 Class “B” uniform ensuring that all members of the Pack have an opportunity to maintain their uniforms. This position will work with the Pack Committee when purchasing new shirts to maintain the proposed inventory. This position will forward all sale monies to the Pack Treasuring in a timely fashion.

## ***Popcorn Sale Chair***

The Popcorn Sale Chair is responsible for the implementation, coordination, and execution of the Pack Popcorn Sale fund raising program. This position will attend District training and events that pertain to the annual program. This position will also manage the collection of forms and monies as well as the distribution of product. This position will also organize a public sale of popcorn in the local community. The Popcorn Sale Chair will work with the Cubmaster to recognize Scouts that excel within this program.

## ***Scouting For Food Chair***

The Scouting for Food Chair is responsible for the implementation of the Pack program. This position will attend District training and events that pertain to the annual program. This position will also manage the collection of forms, food, and drop off locations. The Scouting for Food Chair will work with the Cubmaster to recognize Scouts that excel within this program.

## ***VA Holiday Care Package Chair***

This position is responsible for the coordination, collection and delivery of care packages to veterans that reside in the Long Beach VA Hospital of the Holidays in December each year. Working with the Cubmaster, this position will coordinate the efforts of not only the members of Pack 727, but the volunteer efforts of the local VFW and American Legion Post, as well as the Santa Margarita Stake of the Church of Latter Day Saints. This position will work with the Director of Volunteer Services (VA Hospital) to coordinate the successful delivery of care packages within the Hospital.

## ***Pinewood Derby Chair***

The Pinewood Derby Chair is responsible for the implementation and execution of the annual Pack Pinewood Derby. This position will coordinate not only the race day events,

but workshops as needed and vehicle impound prior to the race. This position will ensure that the race is run fairly and that all Scouts have an equal opportunity to participate. The position will work with the Cubmaster to recognize Scouts that excel in this event as well as work with Committee Chair to secure the facility to house this event.

### ***Blue and Gold Banquette Chair***

The Blue and Gold Banquette Chair is responsible for the coordination and execution of the Pack's annual Blue and Gold Banquette (February). This position will work with not only the Cubmaster, but the 2<sup>nd</sup> Year Webelos to ensure that all Scouts are recognized during this event for their achievements and advancement within the Scouting Ranks. This position will work with the Pack Committee to secure the location for this event.

### ***Scout-O-Rama***

The Scout-O-Rama Chair is responsible for the implementation, coordination, and execution of this fund raising program. This position will attend District training and events that pertain to the annual program. This position will also manage the collection of forms and monies as well as the distribution of product. This Chair will also coordinate with District any volunteer efforts for further fund raising. This position will also organize a public sale of product in the local community. The Scout-O-Rama Chair will work with the Cubmaster to recognize Scouts that excel within this program as well as ensure that Scouts are encouraged to attend the Orange County Scout-O-Rama.

### ***Space Derby Chair***

The Space Derby Chair is responsible for the implementation and execution of the annual Pack Space Derby. This position will coordinate not only the race day events, but workshops as needed prior to the race. This position will ensure that the race is run fairly and that all Scouts have an equal opportunity to participate. The position will work with the Cubmaster to recognize Scouts that excel in this event as well as work with Committee Chair to secure the facility to house this event.

### ***Melinda Heights Carnival Chair***

The Melinda Heights Carnival Chair is responsible for the implementation and execution of the annual Pack participation in this event. This position will coordinate with the Melinda Heights PTA the efforts the Pack has volunteered for. This position will also secure volunteers to work the booth during the carnival.

### ***Bike Rodeo Chair***

The Bike Rodeo Chair is responsible for the implementation and execution of the annual Pack participation in this event. This position will coordinate with the RSM Sheriffs Department to ensure that bicycle safety is taught to Scouts and siblings in a fun and

organized fashion. This position will coordinate the efforts of volunteers to ensure the successful execution of this event as well as work with the Pack Committee to secure the location for this event.

### ***Summer Day Camp Chair***

The Summer Day Camp Chair is responsible for the implementation, coordination, and execution of the Pack Summer Day Camp program. This position will attend District training and events that pertain to the annual program. This position will also manage the collection of forms and monies as well as the dissemination of information for this event.

## Cubmaster



Everything the Cubmaster does is aimed at helping the individual boy. Securing strong leaders, planning den and pack activities, advising other leaders and adult family members—these are all ways in which the Cubmaster affects the kind of Cub Scouting each boy in the pack is offered. The Cubmaster directly influences the lives of individual boys by keeping in mind that boys can become better through Cub Scouting.

**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout

Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Does not need to be an expert in all Cub Scout activities but should be a leader who is able to communicate well with adults as well as boys. Should be able to delegate responsibilities and set a good example through behavior, attitude, and uniform. Should believe in the values and purposes of Cub Scouting. Preferably a member of the chartered organization. Selected and appointed by the pack committee with the approval of the chartered organization, and registered as an adult leader of the BSA.

**Responsibilities:** The Cubmaster's responsibilities are to

- ✿ Conduct a pack program according to the policies of the BSA.
- ✿ Complete Cubmaster Fast Start Training and position-specific Basic Leader Training. Attend monthly roundtables.
- ✿ Plan and help carry out the Cub Scout program in the pack. This includes leading the monthly pack meeting, with the help of other leaders.
- ✿ Help the pack committee with a year-round recruitment plan for recruiting boys into Tiger Cubs, Cub Scouting, and Webelos Scouting.
- ✿ Know about and use the appropriate and available literature, including Boys' Life and Scouting magazines, Cub Scout Program Helps, and the Webelos Leader Guide.
- ✿ See that the pack program, leaders, and Cub Scouts positively reflect the interests and objectives of the chartered organization and the BSA.
- ✿ Work with the pack committee on (1) program ideas, (2) selecting and recruiting adult leaders, and (3) establishing a budget plan.
- ✿ Guide and support den leaders. See that they receive the required training for their positions.
- ✿ Help organize Webelos dens and encourage graduation into a Boy Scout troop.
- ✿ Help establish and maintain good relationships with Boy Scout troops.



- ✿ Maintain good relationships with parents and guardians. Seek their support and include them in activities. Involve male relatives such as uncles and grandfathers so that Cub Scouts will have additional male role models.
- ✿ See that Tiger Cubs, Cub Scouts, and Webelos Scouts receive a quality, year-round program filled with fun and activities that qualify the dens and pack for the National Summertime Pack Award.
- ✿ Guide Cub Scouts in goodwill and conservation projects.
- ✿ See that the responsibilities specified for the assistant Cubmaster are carried out.
- ✿ Help the pack committee chair conduct the annual pack program planning conference and the monthly pack leaders' meetings.
- ✿ Work as a team with the pack committee chair to cultivate, educate, and motivate all pack leaders and parents or guardians in Cub Scouting.
- ✿ Take part in the charter review meeting and annual charter presentation ceremony.
- ✿ Request den chiefs for all dens and, after selection, see that they are trained. Recognize the den chiefs at pack meetings.
- ✿ Conduct an impressive graduation ceremony for Tiger Cubs.
- ✿ Meet with the unit commissioner, Webelos den leader, and Scoutmaster to establish plans for the Webelos Scouts' transition to Boy Scouting.
- ✿ Help plan and conduct impressive Webelos graduation ceremonies involving parents and guardians, the Scoutmaster, the Webelos den chief, the Webelos den leader, and the troop junior leaders.
- ✿ Conduct impressive Arrow of Light Award ceremonies.
- ✿ Encourage high advancement standards for all Cub Scouts.
- ✿ Help bring families together at joint activities for Webelos dens (or packs) and Boy Scout troops.
- ✿ Support the policies of the BSA.

## ***Assistant Cubmaster***



Every pack should have at least one assistant Cubmaster. In most packs, two or three will be helpful, allowing the Cubmaster to divide responsibilities. At least one assistant Cubmaster should be able to replace the Cubmaster's position in case of an emergency. The assistant Cubmaster is recommended by the Cubmaster, approved by the pack committee and chartered organization, and registered as an adult leader of the BSA.

**Qualifications:** Is at least 18 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth.

**Responsibilities:** An assistant Cubmaster's responsibilities (as designated by the Cubmaster) are to

- ✿ Help the Cubmaster as needed. Be ready to fill in for the Cubmaster, if necessary.
- ✿ Complete Cubmaster Fast Start Training and position-specific Basic Leader Training. Attend monthly roundtables.
- ✿ Participate in pack meetings.
- ✿ Supervise den chiefs and see that they are trained.
- ✿ Conduct the monthly den chief planning meeting for all den leaders, assistant den leaders, and den chiefs to plan and coordinate weekly den meetings and pack meeting participation.
- ✿ Work with neighborhood troops that supply den chiefs and into which Webelos Scouts may graduate.
- ✿ Help inform pack leaders of training opportunities and arrange for them to attend training sessions.
- ✿ Work with the pack committee to develop and promote an ongoing plan for recruiting new boys.
- ✿ Work with the Cubmaster and pack committee on pack reregistration.
- ✿ Help with pack activities, such as dinners, derbies, bike safety workshops, service projects, etc.
- ✿ Work with the pack committee on outings to see that the pack and dens qualify for the National Summertime Pack Award.
- ✿ Participate in the annual pack program planning conference and pack leaders' meetings.
- ✿ Promote the religious emblems program.
- ✿ Support the policies of the BSA.

## **Cub Scout Den Leaders**



**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Should be interested in and enjoy working with boys and be able to work with adults. May be a parent or guardian of a boy in the den. Recommended by the Cubmaster after consultation with parents and guardians of the Cub Scouts involved, and approved by the pack committee and chartered organization.

Registered as an adult leader of the BSA.

**Responsibilities:** The Cub Scout den leader's responsibilities are to

- ✿ Give leadership in carrying out the pack program in the den.
- ✿ Complete Cub Scout den leader Fast Start Training and position-specific Basic Leader Training. Attend monthly roundtables.
- ✿ Lead the den in its participation at pack meetings. Serve as den host or hostess for den family members at pack meetings.
- ✿ Work in harmony with other den and pack leaders.
- ✿ Help the Cubmaster (or assistant Cubmaster) and pack committee recruit new boys throughout the year.
- ✿ Help train the den chief and guide him in working with Cub Scouts. See that he receives recognition for his efforts at den and pack meetings.
- ✿ Attend the monthly den chief planning meeting for den leaders, assistant den leaders, and den chiefs.
- ✿ With the assistant den leader, meet with the den chief and let him help plan den meetings and den activities; allow him to serve as den activities assistant.
- ✿ Provide meaningful jobs for the Denner and assistant Denner so that they can learn responsibility and gain satisfaction from their efforts.
- ✿ Use Boys' Life and Scouting magazines, Cub Scout Program Helps, the boys' handbooks, and other Cub Scouting literature as sources for program ideas.
- ✿ Collect weekly den dues and turn them in to the pack treasurer at the monthly pack leaders' meetings. Keep accurate records of den dues and attendance.
- ✿ Maintain a friendly relationship with Cub Scouts; encourage them to earn advancement awards. Keep accurate advancement records and see that boys receive recognition for their achievements.
- ✿ Stimulate the Cub Scouts' imaginations on the program theme for the month and help the den prepare its stunts and exhibits for the pack meeting.
- ✿ Promote the religious emblems program.
- ✿ Help the den and pack earn the National Summertime Pack Award.

- ✿ Help establish a close working relationship with the assistant den leader and den chief, functioning as a den leadership team.
- ✿ Develop and maintain a good working relationship and open communication with den families. Use their talents to help enrich the den program. Hold den adults' meetings as often as needed to get acquainted with family members and strengthen den operation.
- ✿ Involve den fathers, uncles, and grandfathers in outings and other den activities so that boys will have additional male role models.
- ✿ See that a leader is available for all den meetings and activities. Call on the assistant den leader to fill in when necessary.
- ✿ Take part in the annual pack program planning conference and pack leaders' meetings.
- ✿ Help set a good example for the boys through behavior, attitude, and proper uniforming.
- ✿ Provide information to the Pack Webmaster, thus ensuring the individual Den web pages are current.
- ✿ Support the policies of the BSA.

## ***Assistant Cub Scout Den Leaders***



The assistant Cub Scout den leader shares the work of the Cub Scout den leader and may be called upon to serve as a family contact or record keeper, or to handle other details of den operation. Each den should have at least one assistant den leader, and more if needed.

**Qualifications:** Is at least 18 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Is able to perform the duties assigned by the den leader.

Should be able to fill in for the den leader in case of an emergency. Recommended by the Cubmaster after consultation with the den leader, parents, and guardians of the Cub Scouts involved, and approved by the pack committee and chartered organization. Registered as an adult leader of the BSA.

- ✿ **Responsibilities:** The assistant Cub Scout den leader's responsibilities are to
- ✿ Help the den leader as needed.
- ✿ Carry out the duties assigned by the den leader.
- ✿ Be ready to fill in for the den leader in case of an emergency.
- ✿ Help establish a close working relationship with the den leader and den chief, functioning with them as a den leadership team.
- ✿ Complete Cub Scout den leader Fast Start Training and position-specific Basic Leader Training. Attend monthly roundtables.
- ✿ Attend pack meetings and help as needed.
- ✿ Take part in the annual pack program planning conference and pack leaders' meetings.
- ✿ Attend the monthly den chief planning meeting for den leaders, assistant den leaders, and den chiefs.
- ✿ Work in harmony with other den and pack leaders.
- ✿ Support the policies of the BSA.

## ***Cub Scout Den Chief***



**Qualifications:** Is an older Boy Scout, Varsity Scout, or Venturer. Selected by the senior patrol leader and Scoutmaster, Varsity Scout Coach, or Venturing Advisor at the request of the Cubmaster. Approved by the Cubmaster and pack committee for recommendation to the den leader. Registered as a youth member of a troop, team, or crew.

**Responsibilities:** The Cub Scout den chief's responsibilities are to

- Know the purposes of Cub Scouting.

- ✿ Help Cub Scouts achieve the purposes of Cub Scouting.
- ✿ Serve as the activities assistant at den meetings.
- ✿ Set a good example through attitude and uniforming.
- ✿ Be a friend to the boys in the den.
- ✿ Help lead weekly den meetings.
- ✿ Help the den in its part of the monthly pack meeting.
- ✿ Know the importance of the monthly theme and pack meeting plans.
- ✿ Meet regularly with the den leader to review den and pack meeting plans. Meet as needed with adult members of the den, pack, and troop.
- ✿ Receive training from the den leader (and Cubmaster or assistant Cubmaster) and attend Den Chief Training.
- ✿ Encourage Cub Scouts to become Webelos Scouts when they are eligible.
- ✿ Help the Denner and assistant Denner to be leaders.



## **Webelos Den Leaders**



**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Should be interested in and enjoy working with boys and able to work with adults. May be a parent or guardian of one of the boys in the den. Recommended by the Cubmaster after consultation with parents or guardians of the Webelos Scouts involved, and approved by the pack committee and chartered organization. Registered as an adult leader of the BSA.

**Responsibilities:** The Webelos den leader's responsibilities are to

- ✿ Give leadership to planning and carrying out a year-round program of activities for the Webelos den to achieve the purposes of Cub Scouting.
- ✿ Complete Webelos den leader Fast Start Training, position-specific Basic Leader Training, and Outdoor Leader Skills for Webelos Leaders. Attend monthly roundtables.
- ✿ Lead the den in its participation at the monthly pack meetings.
- ✿ Help establish a close working relationship with the assistant Webelos den leader and Webelos den chief, functioning with them as a den leadership team.
- ✿ Work in harmony with other den and pack leaders.
- ✿ Help the Cubmaster and pack committee recruit new Webelos Scouts.
- ✿ Help train the Webelos den chief and guide him in working with Webelos Scouts. Attend Den Chief Training with him. See that he receives recognition for his efforts at den and pack meetings.
- ✿ Attend the monthly den chief planning meeting for den leaders, assistant den leaders, and den chiefs.
- ✿ With the assistant Webelos den leader, meet with the Webelos den chief, and let him help plan Webelos den meetings and activities. Give him meaningful assignments.
- ✿ Provide worthwhile tasks for the Webelos denner so that he can assume some responsibility and gain satisfaction from his efforts.
- ✿ Use Boys' Life and Scouting magazines and the Webelos Leader Guide as resources for program ideas and information.
- ✿ Instill Scouting spirit and moral values through personal example, ceremonies, and meaningful activities such as service projects.
- ✿ Promote the religious emblems program.
- ✿ Collect den dues and turn them in to the pack treasurer at the pack leaders' meeting. Keep accurate records of den dues and attendance.

- ✿ Encourage Webelos Scouts to advance. Maintain high advancement standards. Keep accurate advancement records and see that the boys are promptly recognized for their achievements.
- ✿ With the help of the Cubmaster, pack committee, and unit commissioner, determine one or more neighborhood Boy Scout troops into which Webelos Scouts may be graduated, and establish a good working relationship with those troops. Try to graduate every Webelos Scout into a troop.
- ✿ Work with the Scoutmaster and assistant Scoutmaster to plan and conduct meaningful joint activities.
- ✿ Work with the Cubmaster to see that impressive graduation ceremonies are conducted in the pack. Invite the Scoutmaster and troop leaders to take part.
- ✿ Ask qualified people, including adult family members, to serve as activity badge counselors.
- ✿ Encourage parents or guardians of Webelos Scouts to help plan and carry out overnight campouts and other outdoor activities. Work with the troop assistant Scoutmaster or Scoutmaster to arrange for the loan of troop equipment for joint Webelos den-troop activities.
- ✿ Help the den and the pack earn the National Summertime Pack Award.
- ✿ Have a plan to ensure that a leader is available for all Webelos den meetings and activities. Call on the assistant Webelos den leader to fill in, as needed.
- ✿ Participate in the annual pack program planning conference and the monthly pack leaders' meetings.
- ✿ Keep the Cubmaster and pack committee informed on the status and needs of the Webelos den.
- ✿ Support the policies of the BSA.



## ***Assistant Webelos Den Leaders***



The assistant Webelos den leader shares the work of the Webelos den leader and may be called upon to handle various details of den operation. Every Webelos den should have at least one assistant den leader.

**Qualifications:** Is at least 21 years old, subscribes to the Declaration of Religious Principle, and agrees to abide by the Scout Oath or Promise and the Scout Law. Possesses the moral, educational, and emotional qualities that the Boy Scouts of America deems necessary to afford positive leadership to youth. Is able to perform the duties assigned by the Webelos den leader. Should be able to fill in for the Webelos den leader in case of an emergency. Recommended by the Cubmaster after consultation with the Webelos den leader and parents or guardians of the Webelos Scouts involved, and approved by the pack committee and chartered organization. Registered as an adult leader of the BSA.

**Responsibilities:** The assistant Webelos den leader's responsibilities are to

- ✿ Help the Webelos den leader as needed and carry out the duties assigned by the Webelos den leader. Be ready to fill in for the den leader in case of an emergency.
- ✿ Help establish and maintain a close working relationship with the Webelos den leader and Webelos den chief, functioning with them as a den leadership team.
- ✿ Help establish and maintain good relationships with neighborhood Boy Scout troops into which Webelos Scouts will graduate.
- ✿ Complete Webelos den leader Fast Start Training, position-specific Basic Leader Training, and Outdoor Leader Skills for Webelos Leaders. Attend monthly roundtables.
- ✿ Attend monthly pack meetings and help as needed.
- ✿ Take part in the annual pack program planning conference and monthly pack leaders' meetings.
- ✿ Attend the monthly den chief planning meeting for den leaders, assistant den leaders, and den chiefs.
- ✿ Support the policies of the BSA.

## ***Webelos Den Chief***



**Qualifications:** Is an older, experienced Boy Scout, Varsity Scout, or Venturer. Selected by the senior patrol leader and Scoutmaster, Varsity Scout Coach, or Venturing Advisor at the request of the Cubmaster or Webelos den leader. Preferably a former Cub Scout; ideally at least First Class rank. Approved by the Cubmaster and pack committee for recommendation to the Webelos den leader. Registered as a youth member of a troop, team, or crew.





**Responsibilities:** The Webelos den chief's responsibilities are to

- ✿ Know the purposes of Cub Scouting.
- ✿ Help Webelos Scouts achieve the purposes of Cub Scouting.
- ✿ Serve as the activities assistant at Webelos den meetings.
- ✿ Set a good example through attitude and uniforming.
- ✿ Be a friend to the boys in the Webelos den.
- ✿ Help lead weekly den meetings.
- ✿ Help the Webelos den in its part of the monthly pack meeting.
- ✿ Meet regularly with the Webelos den leader to review den meeting plans.
- ✿ Help Webelos den leaders as requested.
- ✿ Help Webelos Scouts in their work with activity badge counselors.
- ✿ Help the Webelos Denner and assistant Denner to be leaders.
- ✿ Receive training from the den leader (and Cubmaster or assistant Cubmaster) and attend Den Chief Training.
- ✿ Help with Webelos overnight campouts and other outdoor experiences.
- ✿ Help with joint Webelos Scout-Boy Scout activities.
- ✿ Keep in contact with the assistant Scoutmaster in the troop.
- ✿ Help the assistant Scoutmaster and Cubmaster plan graduation ceremonies for Webelos Scouts.

## Uniform Requirements

What's the first thing a boy wants when he becomes a Cub Scout? The uniform, of course. The distinctive blue and gold uniform is undoubtedly one of the major incentives for young boys to become Cub Scouts. It is graphic evidence that they belong, that they are members of the world's largest boys' organization - "The Boy Scouts of America."

Many men still have their Cub Scout or Boy Scout uniform stored away someplace. Every badge, patch, and pin has some memory of a fun time had with other boys. There is a great deal of pride in displaying awards and achievements earned where other boys can see them. Keeping a scout uniform clean and up to date makes the scouting experience more fun. The uniform also does these things for a boy:

-  It reminds him to live up to the Cub Scout Promise, Law of the Pack, and motto - Do Your Best.
-  It encourages neat, correct appearance as well as proper behavior.
-  It provides the only place for proper display of his badges and awards.
-  It reminds him of the steps along the Scouting trail and encourages him to continue into Boy Scouting.

Please note that individual uniform parts may not be worn with civilian clothing, and that various other types of Cub Scout garments are available, such as T-shirts, sweat shirts, red patch vests, etc. These are for casual wear and are not considered part of the official uniform.

All boys must obtain a uniform as soon as possible after joining. The boys are expected to wear the Class "A" uniform to all Pack and Den meetings and Class "B" to all Pack and Den activities or when identified other wise by Cubmaster. Boys shall be permitted to wear dark blue jeans in lieu of official pants/shorts. Where there may be family financial difficulties, the Pack Committee may be referred to for appropriate action.

All registered Adult Leaders are required to wear a uniform to all scouting functions; Class "A" to all Pack and Den Meetings, Class "B" to all Pack and Den Activities or when identified other wise by Cubmaster. They may choose any of the official B.S.A. uniforms that are available for Cub Scout Leaders.

## ***Cub Scout Uniform: Tigers, Wolves and Bears***

The Cub Scout uniform consists of the following parts. Pack 727 has determined that some uniform items are optional at the parent's discretion.



### **TROUSERS AND SHORTS (Optional)**

Official Cub Scout blue trousers or shorts should be worn. Made from machine washable poly/cotton. Pack 727 optional replacement is clean and neat blue pants or jeans.

### **SHIRT**

Official Cub Scout long- or short-sleeve dark blue shirt with button-flap pockets. Machine washable poly/cotton. Has gold "Boy Scouts of America" lettering on right shirt front. Proper insignia should be sewn on. Local Scout shops can assist with the proper insignias for Pack 727. The Class "B" uniform will consist of the Class "A" uniform and replacing the Class "A" shirt with the Pack's Official T-shirt.

### **NECKERCHIEFS**

Official Tiger neckerchief is worn by first grade Cub Scouts-triangular, orange with navy blue trim. Official Wolf neckerchief is worn by second grade Cub Scouts-triangular, gold with navy blue trim. Official Bear neckerchief is worn by third-grade Cub Scouts-triangular, light blue with navy blue trim.

### **NECKERCHIEF SLIDES**

Official gold-colored metal slide with appropriate rank Cub Scout emblem. Handmade neckerchief slides may also be worn.

### **HEADGEAR OPTIONS**

Official Tiger Cub Scout baseball-style cap is worn by first grade Cub Scouts. It is navy with a orange front panel bearing the Tiger Cub Scout emblem. Official Wolf Cub Scout baseball-style cap is worn by second grade Cub Scouts. It is navy with a gold front panel bearing the Wolf Cub Scout emblem. Official Bear Cub Scout baseball-style cap is worn by third-grade Cub Scouts. It is navy colored with a powder blue front panel sporting the Bear Cub Scout emblem.

### **BELT**

Official navy blue web belt with metal buckle and Cub Scout emblem.

### **SOCKS (Optional)**

Official navy blue Cub Scout socks with gold tops (orange tops for Tigers) are

worn with shorts and with trousers. Pack 727 has determined that socks must be worn and not distract from the uniform appearance.

## ***Cub Scout Uniform: Webelos***

### **Two Uniforms to Choose From**

The Webelos Scout may choose either the blue Webelos uniform based on the Cub Scout uniform, or the tan/olive uniform similar to the one worn by Boy Scouts. The location of badges and insignia is the same for both uniforms. The Choice of the uniform is up to the Den Leader.

#### **THE WEBELOS BLUE UNIFORM**

With the blue uniform, the trousers, shorts, and shirt are the same as those described for the Cub Scout uniform. Official blue socks (with gold tops) are worn with the blue uniform. Local Scout shops can assist with the proper insignias for Pack 727. The Class “B” uniform will consist of the Class “A” uniform and replacing the Class “A” shirt with the Pack’s Official T-shirt.

#### **THE WEBELOS TAN UNIFORM**

When the tan/olive uniform is chosen, official Boy Scout olive trousers or shorts (optional) and official Boy Scout tan long- or short-sleeve shirt with blue shoulder loops are worn. Official olive socks (with red tops) are worn with the tan/olive uniform. Local Scout shops can assist with the proper insignias for Pack 727. The Class “B” uniform will consist of the Class “A” uniform and replacing the Class “A” shirt with the Pack’s Official T-shirt.

The following parts are worn with both uniforms:

#### **NECKERCHIEF**

Official Webelos neckerchief-triangular; blue, green, gold, and red plaid, with Webelos emblem.

#### **NECKERCHIEF SLIDE**

Official Webelos neckerchief slide-gold colored metal with Webelos emblem. Handmade slides may also be worn.

#### **CAP**

Official Webelos baseball-style cap. Olive color with Webelos plaid front panel sporting oval Webelos emblem.

#### **BELT**

Official Cub Scout navy blue web belt with metal Webelos buckle. Either the official Boy Scout olive web belt with metal Boy Scout buckle or the blue belt with Webelos buckle may be worn with the tan/olive uniform.

## ***Cub Scout Uniform: Female Leaders***

All female leaders in Cub Scouting have the option of wearing either the traditional 'blue/gold' or the optional 'tan/olive' uniform (with blue shoulder epaulets). Other uniform

options include choices of slacks, shorts, or culottes that are suitable for all types of Scouting occasions.

❖ **BLOUSE**

Official yellow or optional tan short- or long-sleeve with "Boy Scouts of America" stitched in red. Worn with blue shoulder loops. The Class "B" uniform will consist of the Class "A" uniform and replacing the Class "A" shirt with the Pack's Official T-shirt.

❖ **SLACKS OR SHORTS**

Official navy blue or optional olive pants or shorts may be worn. Navy pants are worn with official navy blue socks with gold top. The optional olive slacks or shorts may be worn with the tan blouse.

❖ **CULOTTES**

Official navy blue. The optional olive culottes may be worn with the tan blouse.

❖ **SCARF**

Oscar de la Renta Signature Designer Scarf. Navy and gold, for optional wear with the yellow blouse, worn in style of wearer's choice. The red and olive scarf is for optional wear with the tan blouse and is worn with the tan/olive uniform.

❖ **TIGER CUB COACH NECKERCHIEF (optional)**

Tiger Cub coaches wear an official orange leader neckerchief with the Tiger Cub logo that may be worn with any official or handmade neckerchief slide.

❖ **CUB SCOUT LEADER NECKERCHIEF (optional)**

Official navy blue Cub Scout leader neckerchief with gold edging and gold Cub Scout emblem. May be worn with any official or handmade neckerchief slide.

❖ **WEBELOS LEADER NECKERCHIEF (optional)**

Webelos leaders wear a plaid neckerchief similar to Webelos Scouts except that it is larger and has gold embroidered edging. May be worn with the Webelos neckerchief slide or a handmade slide.

❖ **SOCKS**

Official navy blue socks with gold top. Worn with shorts. Scouters wearing the optional tan/olive uniform wear olive socks with red top.

❖ **BELT**

Official blue or optional olive web belt may be worn.

❖ **HAT**

Blue and gold visored cap with the Cub Scout emblem embroidered in gold. The blue Webelos visored cap (optional) is also available for Webelos leaders.

### ***Cub Scout Uniform: Male Leaders***

All male Cub Scout and Boy Scout leaders wear the same uniform with colored shoulder loops to identify their participation in different program phases of Scouting. Blue loops indicate affiliation with a Cub Scout pack.

❖ **TROUSERS OR SHORTS**

Official olive. Also available for dress wear are polyester and wool-blend trousers and shorts.

- ❖ **SHIRT**  
Official long- or short-sleeve tan with button-down pockets and shoulder epaulets. Worn with blue shoulder loops. The Class “B” uniform will consist of the Class “A” uniform and replacing the Class “A” shirt with the Pack’s Official T-shirt.
- ❖ **SOCKS**  
Official Boy Scout socks worn with shorts. Olive with red top. Official olive socks are worn with trousers.
- ❖ **BELT**  
Official olive web belt or official leather belt may be worn.
- ❖ **HAT**  
Blue and gold visored cap with the Cub Scout emblem embroidered in gold. Blue Webelos visored cap for Webelos leaders (optional). Some leaders also prefer to wear the official campaign hat even though this hat option is not expressly identified for Cub leader use.
- ❖ **TIE**  
Men's uniform shirt may be worn with or without tan dress tie or Cub Scout leader bolo tie.
- ❖ **TIGER CUB COACH NECKERCHIEF (optional)**  
Tiger Cub coaches wear an official orange leader neckerchief with the Tiger Cub logo that may be worn with any official or handmade neckerchief slide.
- ❖ **CUB SCOUT LEADER NECKERCHIEF (optional)**  
Official navy blue Cub Scout leader neckerchief with gold edging and gold Cub Scout emblem. May be worn with any official or handmade neckerchief slide.
- ❖ **WEBELOS LEADER NECKERCHIEF (optional)**  
Webelos leaders wear a plaid neckerchief similar to Webelos Scouts except that it is larger and has gold embroidered edging. May be worn with the Webelos neckerchief slide or a handmade slide.

## ***Dress Uniform: Leaders***

- ❖ **BLAZER AND SLACKS FOR MEN**  
The dress uniform for a male Scout Leader consists of a navy blazer with gray slacks. This uniform may be worn on formal occasions or when a situation calls for professional Scouting attire.
- ❖ **BLAZER AND OPTIONS FOR WOMEN**  
The dress uniform for a female Scout Leader consists of a navy blazer with gray skirt or slacks (slacks not shown.). This uniform may be worn on formal occasions or when a situation calls for professional Scouting attire.
- ❖ **UNIFORM SCARF FOR WOMEN**  
Women may wear the red, white, and blue dress uniform scarf. An optional silver-tone fleur-de-lis scarf ring is also available (BSA V00128).
- ❖ **DRESS NECKTIES FOR MEN**  
Men may wear the red, blue, and silver necktie or the new Scout Oath tie.
- ❖ **DRESS ACCESSORIES FOR MEN AND WOMEN**  
Optional dress uniform accessories for both men and women can be purchased

from the BSA Supply Division. Accoutrements include BSA blazer buttons, belts, buckles, blazer emblems, and blazer badges.

### ***Recycling Old Uniforms***

All parents are encouraged to recycle Scout uniforms. If your son has outgrown his uniform, or advanced out of one, please consider this option. If you have questions, please contact a Committee Member for more information.

### ***Uniform: Inspection Sheet***

The Pack will conduct an annual uniform inspection of all Cub Scouts, Webelos, and Leaders on or about the December Pack meeting.

Refer to Cub Scout Inspection Figures 1 and 2 for the proper placement of insignias and the proper wearing of the Cub Scout uniform.

Refer to Leader Inspection Figures 1 and 2 for the proper placement of insignias and the proper wearing of the Cub Scout Leader uniform.



# OFFICIAL PLACEMENT OF INSIGNIA

## CUB SCOUT AND WEBELOS SCOUT UNIFORM INSPECTION SHEET

SHOULDER SEAM



CUB SCOUT  
OR WEBELOS SCOUT  
RIGHT SLEEVE



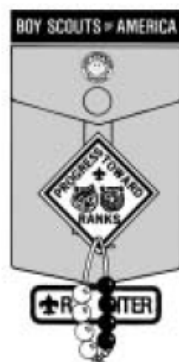
WEBELOS SCOUT  
RIGHT SLEEVE



LEFT SLEEVE



CUB SCOUT  
LEFT POCKET



CUB SCOUT  
RIGHT POCKET

Conduct uniform inspections with common sense; the basic rule is neatness.

**Right Sleeve.** Wear U.S. flag, den numeral, and Quality Unit Award (if earned) as shown. Webelos Scouts may wear den emblem instead of den numeral. Only the most recently earned Quality Unit Award may be worn. If the pack elects, Webelos Scouts may wear the Webelos colors. Wear the Webelos colors immediately below and touching the U.S. flag if no den numeral is worn. If den numeral is worn, wear colors below and touching numeral. Wear activity badges on the colors if this option is elected.

**Left Sleeve.** Wear council patch and pack numeral as shown. The veteran unit insignia bar (25, 50, 55, or 60 years) is worn centered below the council patch and above the numeral, and touches both. Denner cord or assistant denner cord is worn over left shoulder.

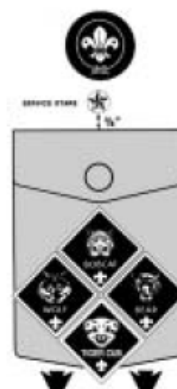
**Left Pocket.** Cub Scouts wear badges of rank as shown: Tiger Cub, Bobcat, Wolf, and Bear. Gold Arrow Points are worn beneath the pocket and below the badge for which they were earned. Silver Arrow Points are worn below the Gold Arrow Points in double rows. Webelos Scouts wear *only* current badge of rank (Bobcat, Wolf, Bear, or Webelos badge) centered on pocket. Option: Webelos Scouts who have not earned the Tiger Cub rank may wear all rank badges earned with diamond-shaped Webelos badge. Arrow of Light Award is worn centered below pocket. Wear medals just above pocket seam, and service stars centered just above medals or knots, or  $\frac{1}{8}$  inch above seam if no medals are worn. Gold background disks are worn with service stars for Cub Scouting service, including Tiger Cub service. Not more than five medals may be worn. Wearing sequence for medals or knots is at the wearer's discretion. The only knots worn by Cub Scouts are the religious emblem knot and a lifesaving or meritorious award knot. The World Crest is worn centered between the left shoulder seam and the top of the left pocket.

**Right Pocket.** Temporary insignia are not necessary in uniform inspection, but if worn, must be centered on the pocket. Progress Toward Ranks (with thong and beads) for Cub Scouts or Compass Points emblem for Webelos Scouts is fastened to button under flap of right pocket and flap rebuttoned. The National Summer Time Award is pinned centered on the right pocket flap. The Tiger Cubs BSA strip is worn below the right pocket and above the recruiter strip.

**Olive/Tan Webelos Scout Uniform.** Webelos Scouts electing this option wear blue shoulder loops, Webelos neckerchief, and Webelos cap. Blue (preferred) or olive belt may be worn. Academics and Sports belt loops will fit only on the blue belt. Badge placement is same as for blue uniform.



WEBELOS SCOUT  
LEFT POCKET



WEBELOS SCOUT  
LEFT POCKET  
(OPTIONAL)

OUR UNIT INSPECTION  
WILL BE HELD ON

BRING THIS FORM  
WITH YOU



The Scouting Seal Is  
Your Guarantee of  
Quality, Excellence,  
and Performance.

Cub Scout Inspection Figure 1

# CUB SCOUT AND WEBELOS SCOUT UNIFORM INSPECTION SHEET

- ☐ 20 pts. **General Appearance.** Allow 4 points for each: good posture, clean face and hands, hair combed, neatly dressed, clean fingernails.
- ☐ 5 pts. **Cap.** Navy blue with gold front panel and Wolf emblem for Cub Scouts; navy blue with light blue front and Webelos emblem for Webelos Scouts. Webelos activity badges are worn on the light blue front panel of the Webelos cap or on the optional Webelos colors, if selected by the pack.
- ☐ 5 pts. **Neckerchief and Slide.** Triangular. Gold with blue border for Cub Scouts working in Wolf book. Light blue with dark blue border for Cub Scouts working in Bear book. Plaid for Webelos Scouts. For a Webelos Scout it is secured by a Webelos slide. For a Cub Scout it is secured by a Cub Scout slide.
- ☐ 15 pts. **Shirt.** Official long- or short-sleeve, blue for Cub Scouts and either blue or tan (optional) for Webelos Scouts. If tan shirt is worn, wear blue shoulder loops on epaulets. Wear with either pants or shorts.
- ☐ 5 pts. **Belt.** Official blue web belt cut to proper length with Cub Scout or Webelos insignia on buckle. Webelos Scouts wearing optional tan uniform may wear either the blue belt (preferred) and Webelos buckle or olive belt and Webelos buckle. Cub Scout belt loops are worn only on the blue belt.
- ☐ 15 pts. **Pants/Shorts.** Official, pressed; no cuffs. Blue for Cub Scouts and either blue (with blue shirt) or olive (with tan shirt) for Webelos Scouts.
- ☐ 5 pts. **Socks.** Dark blue official socks with gold tops. Webelos Scouts wearing optional olive/tan uniform wear official Boy Scout olive socks.
- ☐ 5 pts. **Shoes.** Leather or canvas, neat and clean.
- ☐ 5 pts. **Registration.** Current membership card or temporary certificate on person.
- ☐ 20 pts. **Insignia.** Correct placement: left pocket, 5 points; right pocket, 5 points; left sleeve, 5 points; right sleeve, 5 points.

For more information about insignia, see *Insignia Guide*, No. 33066A.



CUB SCOUT



WEBELOS SCOUT

UNIFORM POINTS	<input type="checkbox"/>
INSIGNIA POINTS	<input type="checkbox"/>
TOTAL POINTS	<input type="checkbox"/>
PERFECT SCORE 100 POINTS	

**UNIFORM INSPECTION SCORE**

Name \_\_\_\_\_ Pack No. \_\_\_\_\_

#34282B

Den \_\_\_\_\_



7 30176 34282 5

34282B  
0-8396-4282-8  
©1997 Boy Scouts of America  
2001 Revision

OVER

Place this insignia diagram beside left shirt pocket to help guide you on proper placement of badges and arrow points.

3/8"



Cub Scout Inspection Figure 2

# Scout Leader

## Uniform Inspection Sheet

**Uniform Inspection.**  
The basic rule is neatness. Conduct the uniform inspection with common sense.

**Attendance.** Presence at inspection merits 15 points.

15 pts. Notes \_\_\_\_\_

**Headgear.** Headgear is optional.

5 pts. ☐ Boy Scout leaders wear the olive and red visor cap, campaign hat, or troop-approved headgear.  
☐ Varsity Scout leaders wear the blaze visor cap.  
☐ Cub Scout pack leaders wear the olive and red visor cap.  
☐ Den leaders wear the same visored cap as the youth they serve.

Notes \_\_\_\_\_

**Shirt/Blouse and Neckwear.** Long or short sleeves with appropriate loops on epaulets. Neckwear is optional but must be worn according to specifications in the *Insignia Guide*.

20 pts. ☐ Male Cub Scout and Boy Scout leaders wear the official tan shirt.  
☐ Female Cub Scout leaders wear either the official yellow blouse or the official tan blouse.  
☐ Female Boy Scout leaders wear the official tan blouse.  
☐ Male Venturing leaders wear the official green shirt.  
☐ Female Venturing leaders wear the official green blouse.

Notes \_\_\_\_\_

**Pants/Shorts.** Units have no option to change.

20 pts. ☐ Male Cub Scout and Boy Scout leaders wear the official olive-colored shorts or pants with no cuffs.  
☐ Female Cub Scout leaders wear the official blue shorts, skirt, or pants with the yellow blouse or the official olive-colored shorts or pants with the tan blouse.  
☐ Venturing leaders wear the official gray pants or shorts.

Notes \_\_\_\_\_

**Belt.**

5 pts. ☐ Male leaders wear the official olive web belt or official leather belt with the buckle of their choice.  
☐ Female leaders wear the official blue Cub Scout or Webelos Scout buckle with blue pants, or the official olive web belt or official leather belt with the buckle of their choice with olive pants.

Notes \_\_\_\_\_

**Socks.**

5 pts. ☐ Male Cub Scout and Boy Scout leaders wear olive green socks with red tops with shorts or pants.  
☐ Female leaders wear the blue socks with gold tops with the blue shorts or pants, or the olive green socks with red tops with olive-colored shorts or pants.  
☐ Venturing leaders wear the official gray socks.

**Shoes.**

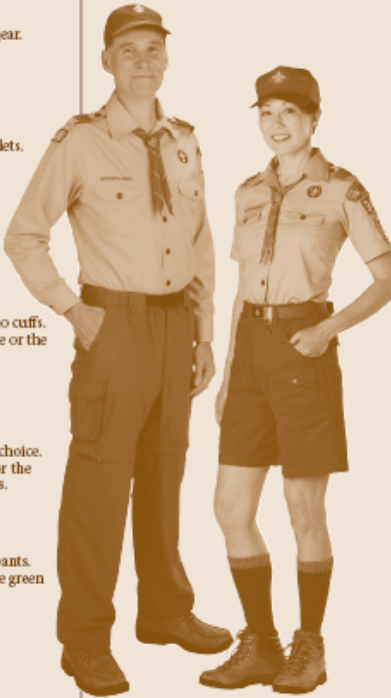


5 pts. ☐ Must be neat and clean.

Notes \_\_\_\_\_

**Uniform points. (75 points possible)**

**Insignia.** Correct epaulets, 5 points. Correct placement on left sleeve, 5 points; right sleeve, 5 points; left pocket, 5 points; right pocket, 5 points. Use the checklist on the reverse of this form to help determine score.  
Insignia points from reverse (25 points possible)

**Total Uniform Inspection Score**  
A perfect score is 100 points.

### Total Uniform Inspection Score

Name \_\_\_\_\_ Unit No. \_\_\_\_\_

Address \_\_\_\_\_ District \_\_\_\_\_

Office or position in unit \_\_\_\_\_

Our unit inspection will be held on \_\_\_\_\_

Bring this form with you.

Leader Inspection Figure 1

## Scout Leader Uniform Inspection Sheet

### Placement of Insignia.

The BSA's *Insignia Guide*, No. 33066, is the complete, specific reference for placement and policies regarding BSA insignia and awards.

#### Shoulder Epaulets.

- 5 pts. ☐ Scouters wear the color shoulder loop of the position in which they are functioning: blue, Cub Scouting; red, Boy Scouting and Varsity Scout leaders in a troop; blaze (orange), Varsity Scouting; green, Venturing; silver, council and district; gold, regional and national.

Notes \_\_\_\_\_

#### Right Sleeve.

- 5 pts. ☐ U.S. flag emblem directly below shoulder seam  
☐ Den or emblem numeral, if applicable, below and touching flag  
☐ Centennial or Quality Unit Award (most recent only), if applicable, 4 inches below the shoulder seam

Notes \_\_\_\_\_

#### Left Sleeve.

- 5 pts. ☐ Council shoulder patch is directly below the shoulder seam.  
☐ Veteran unit bar, if worn, is centered and touching the council shoulder patch (above) and unit numeral (below).  
☐ Unit numeral, if worn, is centered directly underneath and touching council patch or veteran unit bar.  
☐ Badge of office is centered and touching the unit numeral, or centered 4 inches below shoulder seam.  
☐ When earned, the Trained leader strip is centered touching the badge of office.

Notes \_\_\_\_\_

#### Right Pocket.

- 5 pts. ☐ Boy Scouts of America strip is centered above the pocket.  
☐ Order of the Arrow lodge insignia is worn on the pocket flap.  
☐ Current national Scout Jamboree insignia is centered above the BSA strip and any other items above the pocket.  
☐ Optional insignia, if worn, is placed in the following order, from the BSA strip upward: *interpreter strip, Venture or Varsity strip, name plate*. The name plate may be worn on the pocket flap if no lodge insignia is worn.  
☐ Temporary insignia, including one current world Scout jamboree patch, centered on pocket. Only one temporary insignia may be worn at a time, and they are not required for correct uniforming. *Cub Scout leaders and female leaders* wearing the traditional uniform shirt or blouse may wear one temporary insignia centered above the Boy Scouts of America strip.

Notes \_\_\_\_\_

#### Left Pocket.

- 5 pts. ☐ World Crest emblem is centered between the left shoulder seam and the top of the left pocket.  
☐ Embroidered knots are centered above the pocket in rows of three.  
☐ Service stars are centered above the pocket,  $\frac{1}{8}$  inch from top point to top point and  $\frac{1}{8}$  inch from either the pocket or embroidered knots.

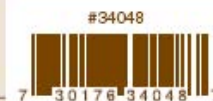
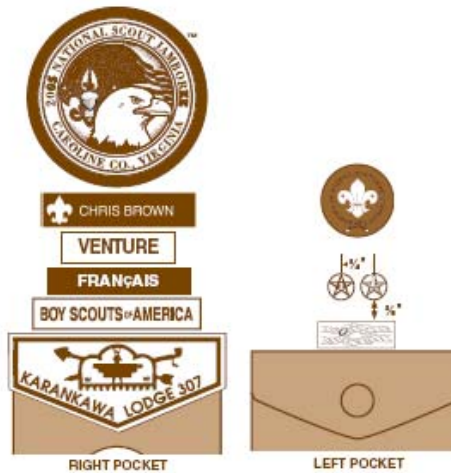
Notes \_\_\_\_\_

#### Total Insignia score (transfer to other side)

25 pts.

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2007 Printing

BOY SCOUTS OF AMERICA  
1325 West Walnut Hill Lane  
P.O. Box 152079  
Irving, Texas 75015-2079  
<http://www.scouting.org>



Cub Scout Leader Inspection Figure 2



# New Leader Mentoring Program

## ***Becoming a Scout Leader***

Scout leadership is VITAL to the success of scouting. If you are interested in becoming a leader of scouts at the Den or Pack level, here is the road map for doing that.

Leadership isn't easy, but it is rewarding. "Every boy deserves a trained leader" Lord Baden Powel.



Pack 727 takes Scout Safety in ALL its forums very seriously, one of those programs is the "Youth Protection Training (YPT)" that Pack 727 requires its leaders to take on a bi-annual basis.

### **Training**

- ✿ **Fast Start Training:** Fast Start training is the first step for any new volunteer and is to be delivered immediately after a new leader registers and before he or she meets with any youth member.
- ✿ **Basic Leader Training:** The new Basic Leader Training comprises two parts: New Leader Essentials for all unit-level leaders and Leader Specific training, which is based on the leader's unit-level position.
- ✿ **Leader-Specific Training:** These training courses include leader specific training for Cub Scout, Boy Scout, and Venturing leaders; an introduction to outdoor leader skills; and the new Wood Badge course.
- ✿ **BALOO** (Basic Adult Leader Outdoor Orientation - required for camping)
- ✿ **OWL** (Outdoor Webelos Leader - required for camping)
- ✿ **Wood Badge** (optional) is the last course in the training continuum for all Adult Scout Leaders, including Cub Scout, Boy Scout, Varsity Scout and Venturing leaders, Council and District leaders and Scout professionals.

### **What makes a "trained" Leader?**

- ✿ Cub Scout leaders are considered trained when they have completed New Leader Essentials and the Cub Scout Leader Specific training for their position.
- ✿ Cubmasters and Assistant Cubmasters are considered trained when they have completed New Leader Essentials, Cubmaster and Assistant Cubmaster Leader Specific Training.
- ✿ Pack Committee Members are considered trained when they have completed New Leader Essentials training.

## ***Mentoring Program Outline***

The Pack 727 New Leader Mentoring program is designed to aid new Leaders that are starting a new Den to become effecting and efficient Cub Scout Leaders in minimal time. This will be achieved by having an experienced Pack 727 Den Leader mentor and guide this new Leader.

### **Assignment and Tenure**

Mentoring Den Leaders will be assigned to the new Den Leader by the Cubmaster. The mentoring Den Leader will have a active “Mentor Tenure” of a ***minimum of four months***.

### **Responsibilities**

**Cubmaster** – The Cubmaster will manage this program and monitor the progress of the newly formed Den. The Cubmaster will communicate with both the mentoring Den Leader as well as the new Den Leader expectations.

**Mentoring Den Leader** – The mentoring Den Leader will ensure that the new Den Leader has completed the following:

- ✿ Is aware of the Pack web site: [www.pack727.saddleback-bsa.com](http://www.pack727.saddleback-bsa.com)
  - Is familiar with web site and where to find information.
- ✿ Is registered in both the Leader and Parent Yahoo groups.
- ✿ Has a hard copy of the current Pack Calendar.
  - Has an understanding of how Pack meetings are run and how to use the calendar for this purpose.
  - Is aware of deadlines and programs.
- ✿ Has a hard copy of the current Pack Planning Manual.
- ✿ Posses and understand how to wear the complete BSA Leader uniform as outlined by the Pack Planning Manual.
- ✿ Understands the proper Cut Scout uniform as outlined by the Pack Planning Manual.
- ✿ Has a copy of the current Cub Scouts Program Helps
- ✿ Has a copy of the current level of Cub Scout advancement book appropriate for the new Leader’s level of involvement.
- ✿ Has an understanding how Cub Scouts advance and how to use the Cub Scout advancement book to achieve this.
- ✿ Has an understanding on how to conduct a Den meeting.
- ✿ Has scheduled and assigned duties for the next six months of Den meetings.
- ✿ Is familiar with National web site: [www.scouting.org](http://www.scouting.org)
- ✿ Is familiar with Scout Store web site: [www.scoutstuff.org](http://www.scoutstuff.org)
- ✿ Is familiar with Council web site: [www.ocbsa.org](http://www.ocbsa.org)

- ✿ Is familiar with Saddleback District web site: <http://saddleback.ocbsa.org>
- ✿ Has complete appropriate training for their level of Scout Leadership
  - Youth Protection Training (YPT)
  - Leader specific
  - Hazardous Weather
  - Safety Afloat
  - Safe Swim
  - CPR
  - BALOO (required for camping)
  - Wood Badge (required for camping)
- ✿ Attend District Round Table
  - The mentoring Den Leader will attend the 1<sup>st</sup> District Round Table with the new Den Leader.
  - The new Den Leader must attend at least two additional District Round Tables.

**New Den Leader** – The new Den Leader will make every effort to work with the assigned Mentor in completing all goals outlined in the Mentoring Den Leader Responsibilities section.

## ***Tiger Den - Starting a New***

### **What is “Tiger Cubs?”**

Tiger Cubs is a program of exciting indoor and outdoor activities just right for a boy who is finishing Kindergarten, or is in first grade and/or is 7 years old. You are there with him as his support and guide, but you don't do things for him. He will learn by doing things himself. And as he learns and grows, your relationship with him will grow, too.

At the end of the school year, he will graduate into a Wolf Cub Scout den. Later, he will be in a Bear den, and then he'll become a Webelos Scout.



### **Scope**

Your Tiger Cub will be a member of a den. Most dens have five to nine boy-adult partner teams, meet once a month in a den meeting, and have one outing a month, called a Go See It. The den also takes part in the monthly pack meetings. During den meetings, Go See It outings, and pack meetings, boys learn new things and have fun.

Each den meeting and den activity is led by a den leader and an adult partner of one of the Tiger Cubs. An adult partner can be a parent, relative, or friend who is at least 18 years old and who cares about the boy. Each adult partner takes a turn working with the den leader to plan and lead a den meeting and/or activity. (You'll read more about this [shared leadership](#) later.)

Your Tiger Cub is also a member of a Cub Scout pack. Most packs are made up of several dens that gather monthly at a pack meeting. Pack meetings usually follow a suggested theme and are a time for boys to be recognized for their accomplishments during the month, to perform skits and songs they have learned in den meetings, and to have fun with the entire family.

Packs are led by a Cubmaster and pack committee. Like the den leaders, the Cubmaster and assistants are volunteer leaders and are usually family members of boys in the pack. The pack committee makes plans for pack meetings and activities and takes care of the "business" items that are necessary for a pack to operate smoothly.



Most pack committees consist of family members and members of the pack's chartered organization. The chartered organization is the community organization that is granted a charter by the Boy Scouts of America to use the Scouting program. This chartered organization might be a school, service club, religious group, or other group interested in youth. The chartered organization approves the leadership of the pack, provides a meeting place, and operates the pack within the guidelines and policies of that organization and the BSA.



## **WHAT IS SHARED LEADERSHIP?**

### **The Tiger Cub Adult Partner**

The success of a Tiger Cub den depends on active, enthusiastic families and a knowledgeable, well-trained den leader. The den leader plans and carries out a year - round program of activities for the Tiger Cub den and gives continuity to the program. Each month, however, the den leader also works with a different boy-adult partner team to plan the monthly den meeting, the Go See It, and the den's part in the pack meeting. This is called shared leadership.

Shared leadership is a key part of Tiger Cubs because the direct involvement of you and other adults is important for boys at this age. Shared leadership also gives each boy and adult partner a chance to lead, often resulting in an interesting variety of activities as each boy - adult partner team shares its knowledge and resources.

### **The Tiger Cub Den Leader**

The Tiger Cub den leader is a registered volunteer position within the BSA. Each Tiger Den **MUST** include a person in this role. The responsibilities of the Tiger Cub den leader can be summarized as:

1. Work directly with other den and pack leaders to ensure that their den is an active and successful part of the pack.
2. Coordinate shared leadership among the Tiger Cub adult partners, ensuring that den meetings and outings are planned, prepared for, and conducted by all adult partners on a rotating basis, and that the den activities provide advancement opportunities for the boys in the den.
3. Attend pack leaders' meetings.
4. Lead the den at the monthly meeting and pack activities.
5. Ensure the transition of boys in the Tiger Cub den into a Wolf den at the end of the year. See the Cub Scout Leader Book for additional information concerning the responsibilities of this position.

# TIGER CUB MEETINGS



## When Do Tiger Cubs Meet?

To experience the fun, excitement, and other benefits of Cub Scouting, you and your Tiger Cub will do the following things each month:

- ✿ Go to a den meeting at the host adult partner's home or other location. Leaders will try to hold the meetings at a time that is convenient for all adult partners and is appropriate for boys of Tiger Cub age. Some dens meet at a school, a place of worship, or the location of their chartered organization. But meetings can be held almost anywhere-in a basement, recreation room, backyard, or park - as long as the meeting location is safe for boys and their families.
- ✿ Take a field trip, or Go See It, with the entire den. The Go See It is a planned field trip to a place that is interesting to boys. It may be associated with the monthly theme.
- ✿ Attend the Cub Scout pack meeting.

## Planning the Tiger Cub Den Meeting

With shared leadership, each month a different boy-adult partner works with the Tiger Cub den leader to plan the den meeting and the Go See It. Together, they also organize the participation of the den at the monthly pack meeting. It is important that each boy-adult partner team has a turn at planning and conducting the den activities.

*The Tiger Cub Den Meeting Program form, found in the Cub Scout Leader Book, helps leaders and boy - adult partner teams plan weekly Tiger Cub meetings.*

The den meetings will be based on the theme of the month (see "Using the Monthly Theme in the Den Meeting" below) or on one of the den activity parts of an achievement. (You'll read more about the three parts of achievements below.)

The Tiger Cub den leader and the host adult partner can also use the resources of other families in the den for den activities. Let the boys give their ideas, too. See "Tiger Cub Den Resources" on page 17 for creative program ideas. Remember: A well-planned den meeting will hold the boys' interest, and they will be excited to return.

#### Using the Monthly Theme In the Den Meeting

Each year, Cub Scout Program Helps (No. 34304) suggests 12 monthly themes suitable for Tiger Cubs and Cub Scouts. This annual publication includes songs, skits, games, crafts, and ideas for Go See It activities that complement the theme. Boys' Life magazine also features ideas and articles each month on the recommended theme, and the monthly adult leader roundtable meetings provide program ideas and instruction for these same themes. (You'll read more about roundtable below.)

Packs aren't required to use the recommended theme each month, but they are chosen and planned to appeal to boys and to offer opportunities for them, and you, to achieve the purposes of Cub Scouting (see page 24 for more about the purposes of Cub Scouting). By following the themes, den leaders and the Cubmaster have a lot of support material available to them.

Tiger Cub den leaders and host adult partners introduce the theme at the first den meeting of the month. The activities for the second den meeting and the pack meeting also use the monthly theme. Therefore, the theme provides continuity among the two den meetings, the Go See It, and the pack meeting. The theme is different each month, which helps provide variety and hold the boys' interest.

#### Parts of a Tiger Cub Den Meeting

The focus of every den meeting plan should be based on the Cub Scout motto: Do your best. The Tiger Cub den meeting plan in Cub Scout Program Helps divides the meeting into eight parts. Each part has a purpose, so the den meeting will be better for the boys if you follow this pattern. It will make planning and running the den meetings easier.

## **Parts of a Tiger Cub Den Meeting**

1. Before the Meeting
2. Gathering
3. Opening
4. Share
5. Discover
6. Search
7. Closing

- ✿ Before the meeting. The purpose of this part of the meeting is to give the den leader and the host adult partner time to make preparations, gather supplies, set out the U.S. flag, and take care of any last-minute details before the boys and their adult partners arrive.
- ✿ The Gathering is an activity or game that keeps the boys interested and busy while everybody else arrives. Planning activities for when Tiger Cubs arrive will help avoid some of the behavior problems that can happen when boys don't have enough to do. The gathering time also gives the den leader time to take attendance, collect dues, and keep track of the achievements each boy has completed while the host adult partner is with the boys.
- ✿ The Opening is the official start of the den meeting. Whereas the gathering time is an informal time, the opening is an organized activity that signals the beginning of the meeting. Here are some ideas:
- ✿ Most den meetings begin with a flag ceremony. At this time, the boys can practice saying the Tiger Cub motto and the Cub Scout Promise. (See here for the Cub Scout Promise.)
- ✿ A brief prayer may be included, but always be sensitive to the diverse religious beliefs that may be represented in the den.
- ✿ The opening may also include boisterous action or a song.
- ✿ A roll call isn't necessary, but boys like to hear their names being said. If the meeting relates to a monthly theme, such as jungle animals, each boy could respond with the name of a jungle animal.
- ✿ The Share part of the den meeting gives each boy an opportunity to share something that he has done since the last meeting. This activity gives boys time to share family experiences.
- ✿ For the Discover time, the den leader may introduce the monthly theme and talk about what the den will be doing for the pack meeting. Then, the boys will play games, work on craft projects and puzzles, take part in outdoor activities, or work on advancement requirements. The den leader can initial requirements in each boy's handbook as the boy completes them. (You, the adult partner, also sign in the handbook; see more about advancement here.)
- ✿ Den activities that boys and their adult partners can do together are the best. They are a team, so they should participate and have fun as a team.

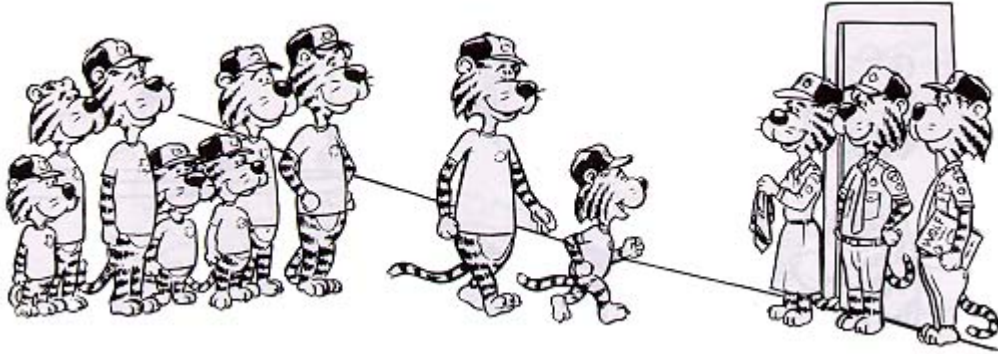
- ✿ Boys love to play games, so each meeting should include at least one game. It can be indoors or outdoors, quiet or active. The host Tiger Cub could lead the game. Once again, adult partners should be included.
- ✿ Sometimes, boys will do a craft project during a den meeting. For instance, around the holidays, boys could do holiday-related crafts or make something that is needed for the pack meeting. Some projects can be completed during one or two den meetings, but others might require that you and your Tiger Cub work together at home. The den leader and host adult partner can explain the project and help the boys do it. (You and other adult partners can be very helpful during craft time.)
- ✿ During the Search time of the meeting, the leaders will talk about plans for the Go See It. Boys love to get out and see new things. This activity could fulfill one of the achievement requirements or one of the elective requirements, and/or it could relate to the monthly theme.
- ✿ The Closing period draws the meeting to an end and is usually more serious and quiet. Den leaders might present a thought for the day, have the boys say the Tiger Cub motto or the Cub Scout Promise together, and/or give everyone last-minute reminders about upcoming events. Leaders can also use this time to reinforce the 12 core values of Cub Scouting (you'll read about the 12 core values on page 26 in the Tiger Cub Handbook).
- ✿ After the Meeting, the den leader and host adult partner review the events of the meeting and finalize plans for the next meeting and the upcoming pack meeting.

The Tiger Cub Den Meeting Program form helps the den leader and host adult partner plan a den meeting. A few days before the den meeting, they fill in the details for each portion of the den meeting, including the plan and the supplies and equipment needed.

## TIGER CUB UNIFORM COMPONENTS

See Pack Uniform section of this manual for specific details on Pack 727 uniform requirements.

## THE TIGER CUB ADVANCEMENT PLAN



### WORKING ON ACHIEVEMENTS AND ELECTIVES

In Scouting, advancement is the process by which a member meets certain requirements and earns recognition. Boys in Cub Scouting work on advancement with their families. The Tiger Cub advancement program is a blend of activities boys do in their home and activities they do in a den setting with their adult partner. This is unique to Tiger Cubs.

The first step in Cub Scouting, regardless of a boy's age, is earning the [Bobcat badge](#). After that, a Tiger Cub may earn the [Tiger Cub rank](#). This rank is for those boys who are in first grade or are 7 years old. All the Cub Scout ranks (Tiger Cub, Wolf, Bear, and Webelos) are tailored for a grade and the corresponding age level.

To advance, Tiger Cubs work on [achievements](#) and [electives](#), which are described in the Tiger Cub handbook. As a boy completes these, you, his adult partner, sign in this handbook where it says "Akela's OK." Akela means "good leader" and is an important part of Cub Scouting. Akela can be a den leader, a teacher, or other important adult. As your boy's adult partner, you are Akela.

As boys advance, they receive recognition items to mark their progress. These items will be given to them during a simple ceremony at a pack or den meeting. It is important for boys to be recognized for the good work they do. The Tiger Cub recognition items are the [Tiger Cub belt totem](#) and totem beads, the [Tiger Cub badge](#), and [Tiger Track beads](#). (Although participation with an adult partner is required for all Tiger Cub awards, adult partners don't earn these awards. Recognition items are for boys only.)

## Earning the Tiger Badge



Boys must earn the [Bobcat Badge](#) before they begin working on the Tiger Cub rank. After earning the Bobcat badge, the boys can earn the [Tiger Cub belt totem](#) and then begin work on the Tiger Cub badge requirements.

The Tiger Cub badge is for boys who have completed all 15 parts of the five achievements, that is, five family activities, five den activities, and five Go See It outings. During an impressive ceremony, the Tiger Cub badge is presented to the adult partner at a pack meeting, who in turn presents the badge to the boy.

While your boy is working on advancement, you can help. Besides signing his handbook as Akela once he has done his best, let your den leader know of any completed parts of achievements at your next den meeting. The den leader will keep a record of your boy's individual progress on the Tiger Cub Den Advancement Chart. In addition, your boy, with your help, will keep track of his own advancement on the Tiger Trail chart found on page 152 of his handbook. This encourages him and helps him see his progress toward the Tiger Cub rank.

The advancement requirements are written in such a way as to give you room to customize activities for your boy and your den. There are no performance requirements for Tiger Cubs. Boys should never be "tested" or placed in a position where they will not be successful. Simply participating in the activities and doing his best constitutes completion.

The den activities and 'Go See It' outings are intended to be completed with the den. If a Tiger Cub is unable to participate in an activity because of illness or a conflict, however, you may work with him to complete these requirements. For your boy to receive the full benefit of the program, it is important for you, his adult partner, to make every effort to attend meetings regularly.

At the end of the school year, he will graduate into a Wolf Cub Scout den. Later, he will be in a Bear den, and then he'll become a Webelos Scout

Reference your Tiger Cub Handbook for specific requirements for Tiger Cub.



## The Tiger Cub Belt Totem



To begin his path towards the Tiger Cub rank, a boy must do three things. They are:

1. Learn the "Cub Scout Motto" (The MOTTO is: "**Do Your Best** ")
2. Learn the ["Cub Scout Sign"](#)
3. Learn the ["Cub Scout Salute"](#)

When he has done these, he is awarded the Tiger Cub belt totem at a pack meeting. This is a plastic recognition device that he wears on his belt. The front side of the totem is emblazoned with a tiger paw print, and the reverse includes a recessed space for your Tiger to mount his Tiger Cub badge (see above) when he earns it. The lower end of the totem includes space for four strands for totem beads. A boy earns totem beads by working on the five Tiger Cub achievements.

## HOW TO USE TOTEM BEADS

There are five achievements in Tiger Cubs:

- ✿ Making My Family Special
- ✿ Where I Live
- ✿ Keeping Myself Healthy and Safe
- ✿ How I Tell It
- ✿ Let's Go Outdoors

Each achievement has three parts: a family activity, a den activity, and a Go See It outing. A boy receives totem beads as he completes each part:

- ✿ He earns a white bead for each required 'family activity' part he completes.
- ✿ He earns an orange bead for each required 'den activity' part he completes.
- ✿ He earns a black bead for each required 'Go See It' part he completes.

These beads go on the first three strands of the Tiger Cub belt totem. (The fourth strand is for [Tiger Track beads](#) which signify completed electives.)

A boy can earn only one bead for each of the 15 achievement parts, regardless of how many times he may repeat a part.

As each bead is awarded and added to a boy's belt totem, he should be recognized with a simple ceremony at a den meeting. When a boy has earned all 15 beads, he is eligible to receive his [Tiger Cub badge](#), signifying that he has earned the Tiger Cub rank

## **TIGER CUB ELECTIVE & TIGER CUB TRACK BEEDS**



After your boy has earned the [Tiger Cub badge](#), he can earn Tiger Track beads - by completing elective activities in this handbook. Tiger Cubs strives to provide an opportunity for your boy to learn and grow while having fun along with you. The wide variety of electives allows your Tiger Cub to choose additional activities and receive recognition for his participation. The electives help broaden a boy's horizons and fulfill the Tiger Cub motto of Search, Discover, Share. Electives provide advancement opportunities and recognition for your boy until he is eligible to begin working on the Wolf rank.



A boy shouldn't feel, however, that he must do all of the electives. Some may not appeal to him, and some he may want to do more than once. If a boy completes an elective activity twice, it may be counted as two electives. But at the same time, try to avoid much repetition, as variety will keep Tiger Cubs more interesting for your boy.

As with the achievements, you, the adult partner, approve your boy's completion of electives by signing the handbook in the space provided for "Akela's OK." Then let your den leader know about completed electives. The den leader will fill in the Tiger Cub Den Advancement Report, found in the Cub Scout Leader Book, to show Tiger Track beads earned and give the report to the pack committee at the monthly pack leaders' meeting. In addition, your boy, with your help, will keep track of his own elective advancement on the Tiger Track Trail found on page 154 of his handbook.

Here's how earning Tiger Track beads works: A boy earns one Tiger Track bead for every 10 electives he completes. The Tiger Track bead is presented to you, the adult partner, at a pack meeting, and you in turn present it to your boy. The Tiger Track beads are suspended from one of the lace strands on the [Tiger Cub Totem](#).

A boy may work concurrently on both achievement and elective projects; however, he can't receive Tiger Track beads until he has earned the Tiger Cub badge.

The Tiger Cub Handbook documents all of the Tiger Cub Electives with ideas and tips for the Tiger Cub and his Adult partner.

## **Advancement, Awards, and Tuition**

On the advancement trail, a Cub Scout progresses from rank to rank, learning new skills as he goes. Each of the ranks and awards in Cub Scouting has its own requirements. As the Cub Scout advances through the ranks, the requirements get more challenging, to match the new skills and abilities he learns as he gets older. Advancement requirements are identified in the appropriate level hand-book that each Scout should possess.

There are many ways for Scouts, Leaders, parents and the Pack as a whole to be recognized for excellence. It is the goal of the Pack to ensure that Scouts are regularly recognized for their efforts and accomplishments.

Awards are given to the boys throughout the year. This can be done at the Pack or Den level. The Cubmaster will determine which awards will be presented at the Pack meeting. All other awards will be presented by the Den Leaders at the regularly scheduled Den meetings. Award requests must be submitted no later than the first Monday of each month to the Awards Chair. This will ensure that the boys receive their awards and recognition in a timely fashion.

It will be the goal of each Scout, Parent, and Leader to strive to complete all rank advancement requirements prior February of each year. At this time the annual Blue and Gold banquet is conducted and Scouts are recognized for their achievements.

It is during Family Camp that Cub Scouts who have received recognition for advancement During the Blue and Gold will advance to the new Scouting Rank and change uniforms at this time. Boys advancing to 1<sup>st</sup> Year Webelos will change uniform, but will not select a Den name at this time. It will be when they advance to 2<sup>nd</sup> Year Webelos they will be permitted to name their Den.

All Leader awards will be presented at Pack meetings by the Cubmaster.

**NOTE:** Pack 727 will purchase the first of all awards for each Cub Scout. For example, if a Scout earns a second Archery Belt Loop it will be the responsibility of the parent to purchase this award. However, Pack records will show that the Scout has earned subsequent awards.

### ***Advancement: Scout***

Advancement is the process by which a boy progresses from badge to badge, learning new skills as he goes. The Cub Scout advancement program is designed to encourage the natural interests of a boy in a natural way. Each of the ranks and awards in Cub Scouting has its own requirements. As a boy advances through the ranks, requirements are progressively more challenging, matching the increased skills and abilities of a boy as he grows older.

Advancement is one of the methods used to achieve Scouting's aims—character development, citizenship training, and personal fitness. Everything a Cub Scout does to advance is designed to achieve these aims and aid in his personal growth. These badges are a means to an end—not an end in themselves.

### **Den Leaders:**

Den Leaders should be the only persons submitted advancement award information to the Pack Awards Chair. All award requests should be submitted to the Awards Chair no later than the 1<sup>st</sup> Monday of each month to ensure delivery at the following Pack meeting. Any submissions received after this time may not be delivered during that months Pack meeting.

NOTE: The awards list should also be submitted to the News Letter (PackTracks) editor for publication as well.

### **Parents:**

To aid the Den Leader with award submission, please list the awards alphabetically. This will expedite the process, thus ensuring a prompt delivery of awards. The following is an example of the correct format:

Den #	Scout Name	Award
4	Parker Clements	Archery
		BB Gun
		Bobcat

### ***Awards: Scout Of the Year (SOY)***

The Scout of the year award is given to a Cub Scout, in each rank, who exemplified Scouting spirit over the past year. The individual receiving this award will be recognized by the Charter Organization for their hard work, friendliness, and living by the Cub Scout Promise. The awards will be presented by the Charter Organization at the Annual Pack Family Camp. Nominations must be submitted by Den Leaders to the Cubmaster no later than the April Leader/Parent Meeting to be considered for this award.

Complete Enclosure 1 to nominate a candidate for each rank of Cub Scouting for this award.

## **CUB SCOUT PACK 727 CUB SCOUT OF THE YEAR AWARD NOMINATION**

The Cub Scout of the year award is an award that is given to a Cub Scout, in each rank, who exemplified Scouting spirit over the past year. The individual that receives this award will be recognized by the Charter Organization for their hard work, friendliness, and living by the Cub Scout Promise. The awards will be presented by the Charter Organization at the Annual Pack Family Camp. Nominations must be submitted to the Cubmaster no later than the April Leader/Parent Meeting to be considered for this award.

Complete the following information to nominate a candidate for each rank of Cub Scouting for this award.

Year Nominated for: \_\_\_\_\_  
Name: \_\_\_\_\_  
Rank: \_\_\_\_\_  
Den: \_\_\_\_\_  
Den Responsibilities: \_\_\_\_\_  
This nominee submitted by: \_\_\_\_\_

The following criteria will be used to guide the selection of the award recipient. Please use the reverse of this doc for additional information.

- ☐ Has the nominee attended all Pack Meetings?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended all Den meetings for their appropriate Den?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended/participated in all Pack activities not previously listed?  
(Blue & Gold, Scout-O-Rama, Pop Corn Sale, Family Camp, Day Camp, Summer Bowling, Bike Rodeo, Veteran Christmas, Pinewood Derby, etc.)  
In not, what percent have they attended:      %
- ☐ Has the nominee volunteered at other Scouting events representing Pack 727?  
Please list: \_\_\_\_\_
- ☐ Does the nominee live by the Cub Scout Promise?

Please provide a short narrative, why this Scout is being nominated.

This individual ☐has been ☐has not been selected to receive the Cub Scout of the Year award for Pack 727.

Cubmaster \_\_\_\_\_ Committee Chair \_\_\_\_\_

Enclosure 1

### ***Awards: Volunteer Of the Year (VOY)***

The VOY award is given to an adult individual who has gone the extra mile as a volunteer within the Pack over the past year. The individual that receiving this award will be recognized by the Charter Organization during the Family Camp for their dedication and hard work to helping the Pack go. The Pack Committee will select one award winner for every 25, or fractions there of, registered Scouts. Nominations must be submitted to the Cubmaster no later than the April Leader/Parent Meeting to be considered for this award. It is the responsibility of the Pack Leaders to submit nominations. All leaders and parents are eligible.

Complete Enclosure 2 to nominate a candidate for this award.

**CUB SCOUT PACK 727**  
**VOLUNTEER OF THE YEAR (VOY)**  
**AWARD NOMINATION**

The VOY award is given to an adult individual who has gone the extra mile as a volunteer within the Pack over the past year. The individual that receiving this award will be recognized by the Charter Organization during the Family Camp for their dedication and hard work to helping the Pack go. The Pack Committee will select one award winner for every 25, or fractions there of, registered Scouts. Nominations must be submitted to the Cubmaster no later than the April Leader/Parent Meeting to be considered for this award. It is the responsibility of the Pack Leaders to submit nominations. All leaders and parents are eligible.

Complete the following information to nominate a candidate for this award.

Year Nominated for: \_\_\_\_\_

Name: \_\_\_\_\_

Pack Position: \_\_\_\_\_

Den Position: \_\_\_\_\_

Program Responsibilities: \_\_\_\_\_

The following criteria will be used to guide the selection of the award recipient:

- ☐ Has the nominee attended all Pack Meetings?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended all Den meetings for their appropriate Den?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended all Pack Committee Meetings?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended all Pack activities not previously listed?  
In not, what percent have they attended:      %
- ☐ Has the nominee attended all District Round Tables?  
In not, what percent have they attended:      %
- ☐ Has the nominee volunteered at other Scouting events representing Pack 727?  
Please list:
- ☐ Does the nominee exemplify the Cub Scout Promise?

This individual ☐has been ☐has not been selected to receive the Extra Miler award for Pack 727.

Cubmaster \_\_\_\_\_ Committee Chair \_\_\_\_\_

Enclosure 2



## ***Awards: VFW Outstanding Scout Leader Of the Year (LOY)***

The Veterans Of Foreign War (VFW) LOY award is given to a registered Leader of Pack 727 who has demonstrated outstanding leadership and guidance not only to the Scouts, but to the Pack as a whole over the past year. The individual receiving this award will be recognized by the Charter Organization during the Family Camp for their dedication and hard work to helping the Pack go. A narrative (resume) of the Leader's accomplishments, training, and awards must be submitted to the Charter Organization Representative no later than the 1<sup>st</sup> Monday in March. The Charter Organization Executive Committee will review all submissions and select the winner at that time.

Even though this is an award for the year's accomplishments, please include the candidate's entire Scouting background as a Leader within the narrative.

## ***Extra Miler Award: Saddleback District***

The Saddleback District Extra Miler Award is intended to recognize the Person in each Unit who has clearly "Gone the Extra Mile" to make the Unit's program strong and beneficial to the Boy membership.

The selection of the recipient will be made by the Pack Committee through nominations from the Pack Leadership. Upon selection of the EMA recipient, the "Extra Mile Award" nomination form must be turned into the Saddleback District Committee Chair by the December District Round Table.

Upon selection, the Cubmaster will announce the recipient to the Pack general membership in an appropriate fashion.

The recipient is encouraged to attend the Saddleback District Awards Dinner to receive this award and be recognized for their outstanding efforts. The Pack Committee will cover the cost of this dinner for up to four attendees of the recipient's choice. The Pack will also send one representative to this event if the Pack qualifies for Quality Unit and/or Founders Unit awards.

## ***Tuition: Wood Badge for the 21 Century***



Wood Badge is a Scouting leadership program and the related award for adult leaders in the programs of Scout associations around the world. Wood Badge courses aim to make Scouters better leaders by teaching advanced leadership skills, and by creating a bond and commitment to the Scout movement. Courses generally have a combined classroom and practical outdoors-based phase followed by a Wood Badge ticket, also known as the project phase. By "working the ticket", participants put their newly gained experience into practice to attain ticket goals aiding the Scouting movement. The first Wood Badge training was organized by Francis "Skipper" Gidney and lectured at by Robert Baden-Powell and others at Gilwell Park (United Kingdom) in September 1919. Wood Badge training has since spread across the world with international variations.

It is the intent of the Pack to promote training by supporting programs that will provide opportunities for existing leaders to become better at what they do. Woodbadge training has a foundational fee (at the writing of this manual it is \$250.00) that must be paid prior to attending the training. Pack 727 will reimburse this cost, for registered Pack 727 leaders, upon successful completion of course. Successful completion of course is outlined by receiving "woggle", "neckerchief", and "beads". A letter of intent must be received and approved by the Pack committee before training begins for reimbursement to be paid.

## ***Campership Program***

In an effort to leave no boy without an opportunity for Scouting, Pack 727 had created the Campership program in an effort to not have a boy drop from the Scouting program due to financial hardship of the family. The Campership program is very much like a scholarship program that may found in our educational system.

This program is designed to be utilized for Scout membership dues. While the Pack does not expect the family to pay back the cost of payment, the Pack does encourage the family to assist the Pack in fund raising programs, committees, and/or events.

To participate in this program, an individual need only request assistance from the Cubmaster or Committee Chair. The identity of the family will be held in strict confidence and will only be divulged at a minimum level as to make payments for bookkeeping purposes.